

JUNE 21, 2010

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 21st day of June, 2010 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. The Chairman called the meeting to order at 6:08 p.m.

ITEM 1. **Call to Order / Roll Call.**

CHAIRMAN AND TRUSTEES

PRESENT: Henry Ross, Chairman
 J.E. Epperson II
 Paul Powell
 Phylis Steelman
 Bill Thompson
 Coby Morris
 Ryan Posey
 Howard Carpenter

STAFF

Larry Shelton, Manager
Tom Frailey, Attorney
Gina Snedeker, Secretary
Lynn Williams, Police Chief

ABSENT: Joseph Gonzalez, Trustee for Ward 2

ITEM 2. **Consent Docket: Items 2a through 2c.**

ITEM 2a. **Approve minutes June 7, 2010, regular meeting.**

ITEM 2b. **Approve the Purchase Order List ratifying special utility payments made on June 15, 2010 in the amount of \$30,449.16, and approve the Purchase Order list for the last half June 2010 in the amount of \$253,677.79.**

6:08 p.m.

ITEM 2c. Authorize payment of fuel (Unlead, Diesel, and etc.) purchases to be paid within ten (10) days if a discount is available - effective July 1, 2010 for FY 2010-2011.

Motion by Epperson, second by Morris to approve Consent Docket Items 2a through 2c.
Roll call vote:

“Ayes:” Posey, Morris, Ross, Thompson, Steelman, Powell, Epperson and Carpenter
“Nayes:” None
Motion carried. 8-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket

There was no action taken on Item 3.

ITEM 4. Consideration and Discussion Items:

ITEM 4a. Consider and discuss approving a Wind Lease Agreement with WEATHERBANK, INC. on the Lake Chickasha property, and authorize Chairman to execute

The WEATHERBANK, INC. Wind Lease Agreement was discussed at the June 14, 2010 work session. A minor change was recommended, which has been processed by the City Attorney.

Motion by Epperson, second by Carpenter to approve a Wind Lease Agreement with WEATHERBANK, INC. on the Lake Chickasha property, and authorize Chairman to execute.

(Discussion)

Council Member Powell and City Attorney, Tom Frailey discussed the bond for this type of lease.

Roll call vote:

“Ayes:” Morris, Ross, Thompson, Steelman, Powell, Epperson, Carpenter and Posey
“Nayes:” None
Motion carried. 8-0

ITEM 5. Bid Openings and Awards:

ITEM 5a. Award Bid No. 2010-032 – Janitorial Services for the Public Works Facility

Chickasha Municipal Authority Meeting 06-21-2010

6:08 p.m.

Bids were opened on Monday, May 17, 2010 for Janitorial Services for the Public Works Facility, and four bids were received.

Staff has reviewed the references, and staff believes it is in the best interest of the Authority to award the bid as follows:

Item # 5 Public Works Facility (2 times per week)

Recommended Vendor Honest to Goodness Clean Ser. \$600.00
Alternate Vendor: None

Staff will conduct a background check; and insurance compliance will be verified before the selected vendor begins work.

Bid tabulations and correspondence are on file in the Purchasing Agent’s office on the third floor of City Hall.

Motion by Morris, second by Carpenter to award Bid No. 2010-032 – Janitorial Services for the Public Works Facility.

Roll call vote:

“Ayes:” Ross, Thompson, Steelman, Powell, Epperson, Carpenter, Posey and Morris
“Nayes:” None
Motion carried. 8-0

ITEM 5b. Award Bid No. 2010-033 – Water Line Utility Materials.

Staff opened bids for the purchase of Water Line Utility Materials on Monday, May 17, 2010 for Bid No. 2010-033.

The bids were submitted to William Clift, Water Supervisor, for his review and recommendation. Staff reviewed the bids submitted and recommends that all vendors, who meet specifications, be awarded the bid, with the vendor submitting the lowest bid receiving first priority with the exception of E7 to E11. Items E7 to E11 are to be awarded to the vendors who bid the Romac Couplers.

The Water Line Utility Materials Award CD or hard copy are available in the Purchasing Agent’s office on the third floor of City Hall.

Motion by Carpenter, second by Morris to award Bid No. 2010-033 – Water Line Utility Materials.

Roll call vote:

“Ayes:” Thompson, Steelman, Powell, Epperson, Carpenter, Posey, Morris and Ross

6:08 p.m.

“Nayes:” None
Motion carried. 8-0

ITEM 5c. Award Bid No. 2010-037 – Audit Service, and authorize Chairman to execute the contract for Audit Services.

Staff solicited bids for Audit Services, with only one bid being received on Monday, June 14, 2010. Staff has reviewed the bid from Angel, Johnston & Blasingame, PC and staff is familiar with their work, and therefore, staff’s recommendation is to award the contract to their firm.

The Bid Tabulation is located in the Purchasing Agent’s office for review.

Motion by Morris, second by Carpenter to award Bid No. 2010-037 – Audit Service, and authorize Chairman to execute the contract for Audit Services.

Roll call vote:

“Ayes:” Steelman, Powell, Epperson, Carpenter, Posey, Morris, Ross and Thompson
“Nayes:” None
Motion carried. 8-0

ITEM 6. Motion to Adjournment

Motion by Morris, second by Carpenter to Adjourn Chickasha Municipal Authority Meeting.

Roll call vote:

“Ayes:” Powell, Epperson, Carpenter, Posey, Morris, Ross, Thompson and Steelman
“Nayes:” None
Motion carried. 8-0

The meeting adjourned at 6:12 p.m.

Henry Ross, Chairman

ATTEST:

Gina L. Snedeker, CPFA, CMC
Secretary

Chickasha Municipal Authority Meeting 06-21-2010
6:08 p.m.

(SEAL)

Approved this _____ day of _____, 2010