

OCTOBER 5, 2009

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 5th day of October, 2009 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. The Chairman called the meeting to order at 6:12 p.m.

ITEM 1. **Call to Order / Roll Call.**

CHAIRMAN AND TRUSTEES

PRESENT: Gregory Elliott, Chairman
 J.E. Epperson II
 Paul Powel
 Phylis Steelman
 Hank Ross
 Coby Morris
 Joseph Young
 James Dorn
 Howard Carpenter

STAFF

Larry Shelton, Manager
Deborah Sterkel, Attorney
Gina Snedeker, Secretary
Lynn Williams, Police Chief
Steve Chapman, Special Projects Director

ITEM 2. **Consent Docket: Items 2a through 2b.**

ITEM 2a. **Approve minutes September 21, 2009 regular.**

ITEM 2b. **Approve the Purchase Order list ratifying special utility and miscellaneous payments made on September 28, 2009 in the amount of \$6,686.85, and the first half October Purchase Order List in the amount of \$51,211.67.**

6:12 p.m.

Motion by Epperson, second by Steelman to approve Consent Docket Items 2a through 2b.

Roll call vote:

“Ayes:”	Powell, Steelman, Ross, Elliott, Morris, Young, Dorn, Carpenter and Epperson
“Nayes:”	None
Motion carried.	9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket**

There was no action taken on Item 3.

ITEM 4. **Bid Openings and Awards:**

ITEM 4a. **Award Bid No. 2010-009 – General Liability, Fleet, Miscellaneous, and Airport Liability; reject the property insurance bid, and authorize staff to solicit new bids**

Staff solicited bids for General Insurance for the City and Authorities and opened those bids on September 21, 2009.

The attached Bid Tabulation form reflects that only one bid was received for the property insurance. This bid was in the amount of \$250,873.00. The bid awarded last year was for \$51,892.00. The bids for liability and auto insurance came in close to or below last year’s numbers.

Staff checked with the agents that normally bid and found that most of the carriers had applications issued by other agents which did not allow them to submit a bid. The agents that tied up the carriers did not submit bids on the carriers’ behalf.

Staff recommends the following:

- Award the liability, fleet and miscellaneous accessories to OMAG as follows to include the discount for renewal.
 - Liability: \$69,200.46
 - Fleet: \$45,825.93
 - Miscellaneous: \$181.35
- Award the Airport Liability to Glenn Harris & Associates per their bid in the amount of \$12,650.00.

The Bid Tabulation form reflects the cost for coverage as awarded last year.

Staff’s recommendation is to reject the bid for property insurance and authorize staff to solicit new bids, which will be opened on October 12, 2009 and presented to Council on October 18, 2009 for consideration. Staff will work with the agents and carriers in an effort to obtain better quotes for this coverage.

6:12 p.m.

Motion by Morris, second by Young to award Bid No. 2010-009 – General Liability, Fleet, Miscellaneous, and Airport Liability; reject the property insurance bid, and authorize staff to solicit new bids.

Roll call vote:

“Ayes:”	Steelman, Ross, Elliott, Morris, Young, Dorn, Carpenter, Epperson and Powell
“Nayes:”	None
Motion carried.	9-0

ITEM 5. Executive Session:

ITEM 5a. Discussion, consideration, and possible action to enter into executive session under provision of 25 O.S. 307 (B)(3) to discuss the purchase or appraisal of real property and 25 O.S. 307 (B)(4) confidential communication with City Attorney.

Motion by Morris, second by Young to discussion, consideration, and possible action to enter into executive session under provision of 25 O.S. 307 (B)(3) to discuss the purchase or appraisal of real property and 25 O.S. 307 (B)(4) confidential communication with City Attorney.

Roll call vote:

“Ayes:”	Ross, Elliott, Morris, Young, Dorn, Carpenter, Epperson, Powell and Steelman
“Nayes:”	None
Motion carried.	9-0

****ENTER INTO EXECUTIVE SESSION**TIME 6:14pm****

****RECONVENE THE CHICKASHA MUNICIPAL AUTHORITY MEETING**TIME 6:37pm****

ITEM 5b. Reconvene the Chickasha Municipal meeting and take appropriate action on matters discussed in executive session.

Motion by Carpenter, second by Epperson to reconvene the Chickasha Municipal meeting and take appropriate action on matters discussed in executive session.

Roll call vote:

“Ayes:”	Epperson, Powell, Steelman, Ross, Elliott, Morris, Young, Dorn and Carpenter
“Nayes:”	None
Motion carried.	9-0

No Action on ITEM 5b.

