

**APRIL 20, 2009**

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 20<sup>th</sup> day of April, 2009 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. The Chairman called the meeting to order at 6:12p.m.

**ITEM 1.**                      **Call to Order / Roll Call.**

**CHAIRMAN AND TRUSTEES**

**PRESENT:**                      Gregory Elliott, Chairman  
J.E. Epperson II  
Paul Powel  
Phylis Steelman  
Hank Ross  
Coby Morris  
Joseph Young  
Howard Carpenter

**STAFF**

Larry Shelton, Manager  
Tom Frailey, Attorney  
Gina Snedeker, Secretary  
Greg Gibson, Fire Chief  
Lynn Williams, Police Chief  
Steve Chapman, Special Projects Director

**ABSENT:**                      Chuck Fletcher, Trustee

**ITEM 2.**                      **Consent Docket: Items 2a through 2f.**

**ITEM 2a.**                      **Approve minutes April 6, 2009, regular meeting.**

**ITEM 2b.**                      **Approve the Purchase Order list ratifying special utility payments made on April 9, 2009 in the amount of \$18,355.25, and Purchase Order list for the last half April 2009 in the amount of \$444,669.69.**

6:12p.m.

**ITEM 2c. Authorize soliciting bids for the annual bid for commonly used items: concrete, gravel, rock, and etc.**

**ITEM 2d. Authorize soliciting bids for the annual purchase of water line utility materials.**

**ITEM 2e. Authorize soliciting bids for Janitorial Services Public Works facility; and authorize the City Manager to monitor the janitorial service performance and terminate service if necessary, and go to the next low bidder.**

**ITEM 2f. Authorize soliciting bids for water supply testing for a 24 month period.**

Motion by Young, second by Carpenter to approve Consent Docket: Item 2a through 2f.  
Roll call vote:

“Ayes:” Powell, Steelman, Ross, Elliott, Morris, Young, Carpenter and Epperson

“Nayes:” None

Motion carried.

**ITEM 3. Discussion / Approval of Items Removed from Consent Docket**

There was no action taken on Item 3.

**ITEM 4. Consideration and Discussion Items:**

**ITEM 4a. Consideration of accepting Sardis Water preliminary study**

Executive Summary for the Regional Raw Water Supply Study for Central Oklahoma has been completed and is in the City Manager’s office for review.

In an effort to move this project forward staff is asking to accept this preliminary study on the Sardis water supply.

Motion by Epperson, second by Morris to accept Sardis Water preliminary study.

Roll call vote:

“Ayes:” Steelman, Ross, Elliott, Morris, Young, Carpenter, Epperson and Powell

“Nayes:” None

Motion carried.

**ITEM 4b. Consider authorizing City Attorney’s office to send Unplugged Technologies, Inc., a demand letter to remedy the default**

6:12p.m.

**associated with failure to perform; and if not resolved within 90 days from date of letter, authorize City Attorney to take necessary action to collect the monetary rent as outlined in the Lease.**

On April 7, 2008 the City Council approved the transfer of the tower lease agreement from O<sup>3</sup> Communications to Unplugged Technologies, Inc. At that time Unplugged Technologies was made aware of the concerns the City had in reference to the City's access to the 4940 – 4990 MHz band that was to be available for Public Safety use in lieu of rental payments.

The Public Safety network continues to be inaccessible to the City. Staff has recently contacted the company in an attempt to resolve the problem; however, the service is still not available.

Staff requests that the Municipal Authority authorize the City Attorney's office to send Unplugged Technologies a demand letter to remedy the default associated with the failure to perform; and if the connection is not satisfactorily provided to the City within ninety days from the date of the letter that the attorney be authorized to take action to collect the monetary rent as outlined in the contract.

Council Member Powell asked that the demand letter be given only 30 days instead of 90 days.

Motion by Epperson, second by Ross to authorize city Attorney's office to send Unplugged Technologies, Inc. a demand letter to remedy the default associated with failure to perform; and if not resolved within **30** days from the date of the letter, authorize City Attorney to take necessary action to collect the monetary rent as outlined in the Lease.

Roll call vote:

“Ayes:” Ross, Elliott, Morris, Young, Carpenter, Epperson, Powell and Steelman

“Nayes:” None

Motion carried.

**ITEM 5.**                    **Bid Openings and Awards:**

**ITEM 5a.**                    **Award Bid No. 2009-026 – Water Chemicals for the Water Treatment Plant and Wastewater Treatment Plant**

Bids were opened for the Water Treatment Chemicals on April 13, 2009. Nine bids were received. Staff reviewed the bids and recommends awarding to the low bidder, with the remaining vendors as alternates; however, there was an exception:

6:12p.m.

The only bidder for - Item #9 Sulfur Dioxide (1 ton cylinders) \$99.00 – Southwest Chemicals - stipulates a minimum delivery of four tons which can include Item #7 Chlorine. The Wastewater Treatment facility is not permitted to store four tons of Sulfur Dioxide; however, they can accommodate the four-ton minimum storage if we also award the chlorine bid Item #7 to Southwest Chemical at \$620.00 per ton. They can store a four-ton combination; just not four tons of Sulfur Dioxide. Southwest Chemical was not the low bidder for the chlorine. Altivia was the low bidder at \$600.00 per ton; however, Altivia did not bid Item #9 the Sulfur Dioxide. The calculations on awarding both items for a year to Southwest Chemical would be savings of approximately \$375.00.

Correspondence from John Nichols and the Bid Tabulation are located in the Purchasing Department for your review and information.

Council Member Carpenter had question concerning the chlorine.

Motion by Young, second by Morris to Award Bid No. 2009-026 – water Chemicals for the Water Treatment Plant and Wastewater Treatment Plant.

Roll call vote:

“Ayes:” Elliott, Morris, Young, Carpenter, Epperson, Powell, Steelman and Ross

“Nayes:” None

Motion carried.

**ITEM 6.**                    **Motion to Adjournment**

Motion by Epperson, second by Carpenter to Adjournment.

“Ayes:” Morris, Young, Carpenter, Epperson, Powell, Steelman, Ross and Elliott

“Nayes:” None

Motion carried.

The meeting adjourned at 6:18 p.m.

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Gregory Elliott, Chairman

ATTEST:

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Gina L. Snedeker, Secretary

Chickasha Municipal Authority Meeting 04-20-2009  
6:12p.m.

(SEAL)

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009