

**FEBRUARY 18, 2008**

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in City Hall on the 18th day of February 2008, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. The Chairman called the meeting to order at 7:05 p.m.

**PRESENT:**

**CHAIRMAN AND TRUSTEES**

Gregory Elliott, Chairman  
J E Epperson  
Paul Powell  
Phylis Steelman  
Hank Ross  
Chris Mosley  
Joseph Young  
Chuck Fletcher  
Guy D. Huggins, Jr.

**STAFF**

Larry Shelton, Manager  
Deborah Garner, Assistant Manager  
Tom Frailey, Attorney  
Steve Chapman, Special Projects Director  
Sharon Chapman, Secretary  
Lynn Williams, Chief of Police  
Gina Snedeker, Treasurer

**ITEM 2. Consent Docket: Items 2a through 2f**

Motion by Huggins, second by Fletcher, to approve the consent docket, items 2a through 2r.

Roll call vote:

7:05 p.m.

“Ayes:” Epperson, Powell, Steelman, Ross, Elliott, Mosley, Young, Fletcher and Huggins

“Nayes:” None

Motion carried.

**ITEM 2a. Approve minutes February 4, 2008, regular meeting**

**ITEM 2b. Approve purchase order list ratifying special utility payments made on February 6, 2008 in the amount of \$6,160.88; and the purchase order list for the last half of February 2008 in the amount of \$361,216.22**

**ITEM 2c. Approve soliciting bids for water supply testing for a twenty-four month period**

**ITEM 2d. Approve purchasing a 2008 Chevrolet Silverado 2500 HD, Regular Cab, 2x4 pickup from State Contract No. SW80035 – Line Maintenance Department**

**ITEM 2e. Approve declaring trucks and equipment as surplus, and authorize staff to process as deemed appropriate**

**ITEM 3. Discussion / Approval of Items Removed from Consent Docket**

There was no action taken on Item 3.

**ITEM 4. Bid Openings and Awards**

**ITEM 4a. Award Bid No. 2008-020 – Sewer Jet Vacuum Truck**

Staff solicited bids for a new or used Jet Vac Truck under Bid No. 2008-020. Bids were opened on February 5, 2008, and three bids were received. Staff reviewed the bids and recommends awarding to Caseco Truck Body for their demo truck as follows:

Demo Truck	\$231,797.45
Option No. 1 - pulsation (jackhammer)	1,400.00
Option No. 2 - splash guard	<u>1,250.00</u>
Total cost	\$234,447.45

Staff wishes to purchase the demo truck because delivery will be within a matter of days; whereby the other trucks will take several months for delivery.

The down payment for this purchase will be taken from account number 70-570-5303-003, which has \$65,000.00. The remaining balance will be paid through a Lease

7:05 p.m.

Purchase Agreement, which will be considered under Chickasha Municipal Authority Agenda Item No. 5 b.

Motion by Huggins, second by Fletcher, to award Bid 2008-020 – Jet Vac Truck to Caseco Truck Body in the approximate amount of \$234,447.45, which is for the demo unit, with immediate delivery.

Roll call vote:

“Ayes:” Powell, Steelman, Ross, Elliott, Mosley, Young, Fletcher, Huggins and Epperson

“Nayes:” None

Motion carried.

**ITEM 4b. Award Bid No. 2008-022 – Lease / rental of two (2) tractors to Standridge Equipment – Lake Department**

Staff opened sealed bids for two (2) Lake Department tractors under Bid 2008-022 on Monday, February 11, 2008, with only one bid being received. The bid was sent to Mr. Larry Fuchs, Public Works Director, for his review and recommendation.

Mr. Fuchs recommends awarding the Alternate Bid No. 3, for the lease/rental of tractors, to Standridge Equipment Company, Inc. per their bid in the amount of \$13.50 per hour, per tractor. This lease/rental is not to exceed five hundred rental hours per tractor.

Motion by Huggins, second by Mosley, to award Bid No. 2008-022 – Lease/rental of two (2) Tractors to Standridge Equipment – Lake Department.

Roll call vote:

“Ayes:” Steelman, Ross, Elliott, Mosley, Young, Fletcher, Huggins, Epperson and Powell

“Nayes:” None

Motion carried.

**ITEM 5. Consideration and Discussion**

**ITEM 5a. Ratify declaring an emergency for sewer line repair in the alley in the 300 Block between Chickasha Avenue and Kansas Avenue**

As was placed on the last agenda under FYI, the City had a concern about an alley because of deteriorating sewer lines, in the 300 Block between Chickasha Avenue and Kansas Avenue. Chairman and Council was advised that staff was investigating and obtaining prices from the contractors to do the necessary repairs.

7:05 p.m.

It was ironic, the very next day, while analyzing the project, an AEP/PSO truck fell into a cavity within the alley. Obviously, this was declared an emergency and staff issued a purchase order to Krapff-Reynolds, who submitted the lowest quote and had the quickest response time. At this time, Kraft-Reynolds has drilled several wells to begin the process of dewatering the area so they can begin the repair process.

The estimate from Krapff-Reynolds is just under \$84,000.00. Staff anticipates the total repair costs, with other incidentals, should be under \$100,000.00.

Motion by Huggins, second by Fletcher to ratify the decision by City staff to declare an emergency for the sewer line repairs.

Roll call vote:

“Ayes:”                      Ross, Elliott, Mosley, Young, Fletcher, Huggins, Epperson, Powell and Steelman

“Nayes:”                     None

Motion carried.

**ITEM 5b.                      Approve the lease purchase financing for a Jet Vac Truck and authorize Chairman to execute the Lease Purchase Agreement**

Staff solicited quotes for financing the lease purchase of a Jet Vac Truck for the Line Maintenance Department. Quotes were obtained for the purchase price of \$231,797.45 for a five-year period with semiannual payments. The City would make a down payment in the amount of \$61,797.45 on the purchase financing, and finance the balance of \$170,000.00.

The amortization sheets for the two quotes are attached for review. The rate quoted by First National Bank is 4.250%, and the quote from Chickasha Bank is 3.500%, which are both fixed rates.

Staff is recommending that the financing be awarded to Chickasha Bank.

Motion by Young, second by Fletcher, to approve the Lease Purchase Agreement for Jet Vac Truck, and authorize Chairman to execute the Agreement.

Roll call vote:

“Ayes:”                      Elliott, Mosley, Young, Fletcher, Huggins, Epperson, Powell, Steelman and Ross

“Nayes:”                     None

Motion carried.

**ITEM 6.                      Executive Session**

7:05 p.m.

**ITEM 6a. Discussion, consideration and possible action to enter into an executive session under provisions 25 O S §307 (B) (3) to discuss purchase of real property**

**7:09 p.m.** Motion by Huggins, second by Young, to recess the Chickasha Municipal Authority meeting and enter into executive session

Roll call vote:

“Ayes:” Mosley, Young, Fletcher, Huggins, Epperson, Powell, Steelman, Ross and Elliott

“Nayes:” None

Motion carried.

**ITEM 6b. Reconvene the Chickasha Municipal Authority meeting and take appropriate action on matters discussed in executive session**

**7:34 p.m.** Motion by Huggins, second by Young, to reconvene the Chickasha Municipal Authority meeting.

Roll call vote:

“Ayes:” Young, Fletcher, Huggins, Epperson, Powell, Steelman, Ross, Elliott and Mosley

“Nayes:” None

Motion carried.

Motion by Mosley, second by Young, to authorize the Manager to make an offer on the property and if accepted, authorize the Chairman, Manager and Attorney to negotiate a contract.

Roll call vote:

“Ayes:” Fletcher, Huggins, Epperson, Powell, Steelman, Ross, Elliott, Mosley and Young

“Nayes:” None

Motion carried.

**ITEM 7. Motion for Adjournment**

Motion by Huggins, second by Fletcher, to adjourn the meeting.

Roll call vote:

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7:05 p.m.

“Ayes:” Huggins, Epperson, Powell, Steelman, Ross, Elliott, Mosley,  
Young and Fletcher

“Nayes:” None

Motion carried.

The meeting adjourned at 7:35 p.m.

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Gregory Elliott, Chairman

ATTEST:

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Sharon Chapman, Secretary

(SEAL)

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2008