

**JULY 2, 2007**

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in City Hall on the 7<sup>th</sup> day of May 2007, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. The Chairman called the meeting to order at 5:34 p.m.

**PRESENT:**

**CHAIRMAN AND TRUSTEES**

Gregory Elliott  
J E Epperson  
Paul Powell  
Phylis Steelman  
Hank Ross  
Chris Mosley  
Joseph Young  
Chuck Fletcher  
Guy D. Huggins, Jr.

**STAFF**

Larry Shelton, Manager  
Mike Brice, Assistant Manager  
Tom Frailey, Attorney  
Steve Chapman, Community Development Director  
Larry Fuchs, Public Works Director  
Sharon Chapman, Secretary  
Lynn Williams, Chief of Police  
Gina Snedeker, Treasurer

**ITEM 2. Consent Docket: Items 2a through 2b**

Motion by Fletcher, second by Epperson, to approve the consent docket, items 2a through 2b.

Roll call vote:

“Ayes:” Epperson, Powell, Steelman, Ross, Elliott, Mosley, Young, Fletcher and Huggins

5:34 p.m.

“Nayes:” None

Motion carried.

**ITEM 3a. Approve minutes June 18, 2007, regular meeting**

**ITEM 3b. Approve Purchase Order List ratifying special utility payments made on June 25, 2007 in the amount of \$32,934.08, and the Purchase Order List for June 30, 2007 in the amount of \$113,281.21 and Purchase Order List for first half July 2007 in the amount of \$64,539.30**

**ITEM 3. Discussion / Approval of Items Removed from Consent Docket**

There was no action taken on Item 3.

**ITEM 4. Consideration and Discussion**

**ITEM 4a. Approve Public Works Project Contract by and between the Oklahoma Department of Corrections and the City of Chickasha**

The only change is the mileage from 40 cent to 48.5 cents, which is the IRS rate. This increases the contract by approximately \$60.00 per month. It is still based on the number of prisoners provided.

Motion by Young, second by Fletcher, to approve Public Works Project Contract by and between the Oklahoma Department of Corrections and the City of Chickasha.

Roll call vote:

“Ayes:” Powell, Steelman, Ross, Elliott, Mosley, Young, Fletcher and Epperson

“Nayes:” Huggins (Abstained)

Motion carried.

**ITEM 4b. Approve the City Manager declaring an emergency; and authorize paying all expenses incurred due to the water line breaks on Thursday, June 27, 2007**

There was a major water line break early Wednesday morning, on June 27, 2007. Because of the unknown factors at that time the City Manager declared this an emergency, as was authorized by Ord. No. 2003-06 on May 19, 2003. Sometime around 10:30 – 11:00 a.m. staff isolated the break and at this point staff is not going to be able to make the repairs because of the location of the break and the soil/weather conditions.

5:34 p.m.

Since no water customers are without water service currently, the City Manager has lifted the emergency; and staff will make the repairs sometime in July.

Motion by Epperson, second by Fletcher, to approve the City Manager declaring an emergency; and authorize paying all expenses incurred due to the water line breaks on Thursday, June 27, 2007.

Roll call vote:

“Ayes:” Steelman, Ross, Elliott, Mosley, Young, Fletcher, Huggins, Epperson and Powell

“Nayes:” None

Motion carried.

**ITEM 5. Bid Openings and Awards**

**ITEM 5a. Award Bid No. 2007-042A – Janitorial Bid for Public Works Facility to All Clean Services & Supply, Inc.**

Staff opened Bid 2007-042A the Janitorial Bid for the Public Works Facility, and three bids were received. Staff has reviewed the bids, and contacted the low vendor (The Professionals, Earnest Williamson) and discussed the cleaning of the Public Works Facility. Mr. Williamson has withdrawn his bid because he felt he did not fully understand what was entailed in the cleaning of this facility.

Staff is requesting authorization for the City Manager to monitor the janitorial service provider’s performance to include termination of service, if necessary, and to award to the next low vendor.

Staff is requesting permission to award to the next low vendor; and to retain the right to utilize the remaining vendor as an alternate for cleaning the Public Works facility two times per week.

Staff’s recommendation is to award to All Clean Services & Supply Inc. per their bid in the amount of \$574.00 per month. The alternate vendor is Darrel & Lenora Wilcox at \$799.00 per month.

Motion by Young, second by Fletcher, to award Bid No. 2007-042A - Janitorial Services for cleaning the Public Works Facility twice a week as delineated above.

Roll call vote:

“Ayes:” Ross, Elliott, Mosley, Young, Fletcher, Huggins, Epperson, Powell and Steelman

“Nayes:” None

Motion carried.

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5:34 p.m.

**ITEM 6. Motion for Adjournment**

Motion by Epperson, second by Fletcher, to adjourn the meeting.

Roll call vote:

“Ayes:” Elliott, Mosley, Young, Fletcher, Huggins, Epperson, Powell,  
Steelman and Ross

“Nayes:” None

Motion carried.

The meeting adjourned at 5:35 p.m.

\_\_\_\_\_  
Gregory Elliott, Chairman

ATTEST:

\_\_\_\_\_  
Sharon Chapman, Secretary

(SEAL)

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2007