

JUNE 18, 2007

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in City Hall on the 18th day of June 2007, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. The Vice-Chairman called the meeting to order at 5:48 p.m.

PRESENT:

CHAIRMAN AND TRUSTEES

J E Epperson, Vice-Chairman
Guy D. Huggins, Jr.
Chuck Fletcher
Joseph Young
Chris Mosley
Hank Ross
Phylis Steelman
Paul Powell

STAFF

Larry Shelton, Manager
Mike Brice, Assistant Manager
Dick McCalla, Attorney
Steve Chapman, Community Development Director
Lynn Williams, Chief of Police
Sharon Chapman, Secretary
Gina Snedeker, Treasurer

ABSENT: Gregory Elliott, Chairman

ITEM 2. Consent Docket: Items 2a through 2b

Motion by Young, second by Huggins, to approve the consent docket, items 2a through 2b.

Roll call vote:

“Ayes:” Huggins, Fletcher, Young, Mosley, Epperson, Ross, Steelman and Powell
“Nays:” None

5:48 p.m.

Motion carried.

ITEM 2a. Approve minutes June 4, 2007, regular meeting

ITEM 2b. Approve the Purchase Order List ratifying special utility payments made on June 7, 2007 in the amount of \$4,000.86, and approve the Purchase Order List in the amount of \$247,634.16

ITEM 3. Discussion / Approval of Items Removed from Consent Docket

There was no action taken on Item 3.

ITEM 4. Consideration and Discussion

ITEM 4a. Approve Underground right-of-way easement for New Fire Station Construction Project, and authorize Chairman to execute

The right-of-way easement from PSO of Oklahoma covers the new electric installation for the new Fire Station.

Motion by Huggins, second by Young, to authorize Chairman to execute the underground right-of-way easement for the New Fire Station Construction project.

Roll call vote:

“Ayes:” Fletcher, Young, Mosley, Epperson, Ross, Steelman, Powell and Huggins

“Nayes:” None

Motion carried.

ITEM 4b. Approve request from Bank of Oklahoma on Remaining Monies for the Sports Park Project

The letter from the Bank of Oklahoma indicates that our three-year arbitrage date is upon us and that we can no longer make funds greater than our interest rate paid on the note. This authorizes me to execute a document to move the funds to a different account where it will not exceed a rate higher than 4.151 percent.

Staff is requesting authorization for the City Manager to execute the Bank of Oklahoma, N.A. Corporate Trust Money Market Mutual Fund Disclosure and Direction Letter.

Motion by Huggins, second by Fletcher, to authorize the City Manager to execute the Bank of Oklahoma, N.A. Corporate Trust Money Market Mutual Fund Disclosure and Direction Letter for the CMA Sales Tax Revenue Note 2004.

5:48 p.m.

Roll call vote:

“Ayes:” Young, Mosley, Epperson, Ross, Steelman, Powell, Huggins and Fletcher

“Nayes:” None.

Motion carried.

ITEM 5. Bid Openings and Awards

ITEM 5a. Reject Bid No. 2007-042 – Janitorial Services – Public Works facility, and authorize staff to solicit new bids

In the bid documentation staff only requested the cleaning service one (1) day per week for the Public Works Facility. In order to keep the appearance of our facility looking nice and clean, staff is requesting permission to reject the bid received; and to re-bid the service and specify that the facility be cleaned twice a week.

Motion by Huggins, second by Fletcher, to reject Bid 2007-042 – Janitorial Services for the Public Works Facility; and authorize staff to re-bid the janitorial services and amend the bid to include cleaning the facility twice a week.

Roll call vote:

“Ayes:” Mosley, Epperson, Ross, Steelman, Powell, Huggins, Fletcher and Young

“Nayes:” None

Motion carried.

ITEM 5b. Award Bid No. 2007-043 – Water Line Utility Materials

Staff opened bids for the purchase of Water Line Utility Materials on Monday May 14, 2007 for Bid No. 2007-043.

The bids were submitted to William Clift, Water Supervisor, for his review and recommendation. Staff reviewed the bids submitted and recommends that all vendors, who meet specifications, be awarded the bid, with the vendor submitting the lowest bid receiving first priority with the exception of E7 to E11. Items E7 to E11 are to be awarded to the vendors who bid the Romac Couplers.

The Water Line Utility Materials Award CD is in the office of the Purchasing Agent for Mayor and Council’s review.

Motion by Huggins, second by Young, to award Bid No. 2007-043 – Water Line Utility Materials as delineated above and as contained in the Water Line Utility Materials Award CD.

5:48 p.m.

Roll call vote:

“Ayes:” Epperson, Ross, Steelman, Powell, Huggins, Fletcher, Young and Mosley

“Nayes:” None

Motion carried.

ITEM 5c. Award Bid No. 2007-044 – Commonly Used Items

Bids were opened on Monday May 14, 2007 for Commonly Used Items. Seven bids were received. Bids were submitted to Larry Fuchs, Public Works Director, and Ken Chaney, Street Supervisor, for their review and recommendation.

Staff recommends awarding to all bidders that meet specifications, with the low vendor to be contacted first for the purchase of the items.

The low bid for each item is in **bold type** on the Bid Tabulation.

Motion by Huggins, second by Fletcher, to award Bid No. 2007-044 – Commonly used items to Dolese Bros., who submitted the low bid and also met bid specifications.

Roll call vote:

“Ayes:” Huggins, Fletcher, Young, Mosley, Epperson, Ross, Steelman and Powell

“Nayes:” None

Motion carried.

ITEM 5d. Award Bid No. 2007-046 – Audit Services

Staff solicited bids for Audit Services, and two proposals were received. Mike Brice, Assistant City Manager, reviewed the two proposals submitted to provide audit services for the next three years. Of the two, Angel, Johnston, and Blasingame PC submitted the lowest cost proposal. As we have used Angel, Johnston, and Blasingame PC for several years and are familiar with their work, Mr. Brice has no concerns in recommending award of the contract to them.

Therefore, Mr. Brice recommends that the Mayor and Council approve awarding the bid to Angel, Johnston, and Blasingame PC, and authorize the Mayor to sign the contract for audit services.

Motion by Huggins, second by Young, to award Bid No. 2007-046 – Audit Services to Angel, Johnston, and Blasingame PC to provide Audit Services, and authorize the Chairman to sign the contract.

Roll call vote:

5:48 p.m.

“Ayes:” Fletcher, Young, Mosley, Epperson, Ross, Steelman, Powell and Huggins

“Nayes:” None

Motion carried.

ITEM 6. Motion for Adjournment

Motion by Huggins second by Young, to adjourn the meeting.

Roll call vote:

“Ayes:” Young, Mosley, Epperson, Ross, Steelman, Powell, Huggins and Fletcher

“Nayes:” None

Motion carried.

The meeting adjourned at 5:50 p.m.

J E Epperson, Vice-Chairman

ATTEST:

Sharon Chapman, Secretary

(SEAL)

Approved this _____ day of _____, 2007