

MAY 7, 2007

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in City Hall on the 7th day of May 2007, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. The Chairman called the meeting to order at 6:04 p.m.

PRESENT:

CHAIRMAN AND TRUSTEES

Gregory Elliott, Chairman
J E Epperson
Paul Powell
Phylis Steelman
Hank Ross
Chris Mosley
Joseph Young
Chuck Fletcher
Guy D. Huggins, Jr.

STAFF

Larry Shelton, Manager
Mike Brice, Assistant Manager
Tom Frailey, Attorney
Steve Chapman, Community Development Director
Larry Fuchs, Public Works Director
Sharon Chapman, Secretary
Lynn Williams, Chief of Police
Gina Snedeker, Treasurer

ITEM 2. Consent Docket: Items 2a through 2c

Motion by Epperson, second by Huggins, to approve the consent docket, items 2a through 2c.

Roll call vote:

“Ayes:” Epperson, Powell, Steelman, Ross, Elliott, Mosley, Young, Fletcher and Huggins

6:04 p.m.

“Nayes:” None

Motion carried.

ITEM 2a. Approve minutes April 16, 2007, regular meeting

ITEM 2b. Approve Purchase Order List ratifying special utility payments made on April 20, 2007 in the amount of \$26,135.25, and the Purchase Order List in the amount of \$70,954.49

ITEM 2c. Authorize soliciting bids for Water Storage Tank – Lake Chickasha

ITEM 3. Discussion / Approval of Items Removed from Consent Docket

There was no action taken on Item 3.

ITEM 4. Consideration and Discussion Items

ITEM 4a. Authorize staff to pay utilities and other invoices that would have a penalty assessed If not paid in a timely manner, and ratify on the claims list at the next authority meeting

Staff is requesting permission to pay the utilities and any other invoices that would have a penalty assessed if not paid in a timely manner, and to place on the next Authority meeting agenda for Chairman and Trustees’ ratification.

Because of the way some of the Authority meetings are scheduled, some of the payments become past due before the payment can be approved. Staff is requesting that the utilities and other invoices be paid in a timely manner in order to alleviate the late fee penalties; and placed on the next Authority agenda for ratification.

Motion by Huggins, second by Powell, to authorize staff to pay utilities and other invoices that would have a penalty assessed if not paid in a timely manner; and ratify on the claims list at the next Authority meeting.

Roll call vote:

“Ayes:” Powell, Steelman, Ross, Elliott, Mosley, Young, Fletcher, Huggins and Epperson

“Nayes:” None

Motion carried.

ITEM 4b. Authorize amending Outdoor Sign Agreement with Sunshine Outdoor Advertising

6:04 p.m.

Staff believes the current sign located on this property could be a detriment to the future development or sale of the property.

Staff talked with Mr. Bill Parker, Sunshine Outdoor Advertising, and he has agreed to amend his lease to provide for a sixty-day notice. Should the City sell the property, the sign can be removed at that time.

Motion by Young, second by Epperson, to authorize amending the Outdoor Sign Agreement with Sunshine Outdoor Advertising and authorize the Mayor to execute the document.

Roll call vote:

“Ayes:” Steelman, Ross, Elliott, Mosley, Young, Fletcher, Huggins, Epperson and Powell

“Nays:” None

Motion carried.

ITEM 5. Bid Openings and Awards

ITEM 5a. Award Bid No. 2007-015R – Sanitation services and approve the contract between the Chickasha Municipal Authority and Waste Connections for sanitation services

Staff has included in the packets the contract and price breakdown for privatizing the sanitation services at the current locations. Staff has also provided the costs for once-a-week and twice-a-week services.

The contract documents are not specific regarding which service you are seeking, so it is your discretion whether you select once-a-week or twice-a-week service, picking up at the current locations, and using the current container. The contract document is not affected by these various options.

Also, in the City Manager’s office, is the remainder of the contract documents; which are the full sets of bid return information, and contains approximately one hundred pages staff has not included these in the packet due to the numerous pages of the documents. However, if someone wishes to review, copies can be made.

Motion by Epperson, second by Young, to award Bid No. 2007-015R – Sanitation Services; and approve employing Waste Connection, as a private sanitation service provider, to pick up trash once a week at the current pick up locations and using the existing containers; and authorize Chairman to execute the contract with Waste Connections.

Roll call vote:

6:04 p.m.

“Ayes:” Ross, Elliott, Mosley, Young, Fletcher and Epperson
“Nayes:” Huggins, Powell and Steelman
Motion carried.

ITEM 5b. Award Bid No. 2007-033 – Water Treatment Chemicals

Bids were opened on the water treatment chemicals and staff recommends awarding to the low bidder, with the remaining vendors as alternates; however there is one exception:

There is an exception to this bid on Item No. 9 – Sulfur dioxide 1– ton Cylinder – the low bidder has declined to deliver this product, as it is the only item awarded to this company, and since the City only uses approx. 6 cylinders a year, this would not be cost effective for them with the current cost of fuel. No other vendor bid on this item. Staff has called and received a quote from HCI Brenntag for \$770.00.

Item No. 1 - Alum 50 lb bag (FOB Houston)

Recommended Vendor: Harcros Chemicals Inc. \$ 12.50
Alternator Vendor: None

Item No.1A - Alum 50 lb bag (FOB Chickasha)

Recommended Vendor: Harcros Chemicals Inc. \$ 12.50
Alternate Vendor: Southwest Chemical \$ 13.00
Alternate Vendor: Simply Aquatics Inc \$ 21.50

Item No. 2 - Lime 50 lb bag (FOB Cleburn)

Recommended Vendor: Texas Lime \$ 3.19
Alternate Vendor: Harcros Chemicals Inc \$ 7.75

Item No. 2A - Lime (FOB Chickasha)

Recommended Vendor: Texas Lime \$ 3.93

Alternate Vendor: Mississippi Lime \$ 5.80
Alternate Vendor: Southwest Chemical \$ 6.00
Alternate Vendor: Harcros Chemical \$ 7.75
Alternate Vendor: Simply Aquatics \$ 11.00

Item No. 3 - Cationic Polymer 275 gallon tote (FOB Chickasha)

Recommended Vendor: Southwest Chemical \$1,319.50
Alternate Vendor: Mid America \$1,327.04
Alternate Vendor: Altivia \$1,466.65
Alternate Vendor: Simply Aquatics \$2,100.00

Item No. 4 - Potassium Permanganate 331 lbs. (FOB Verden)

Recommended Vendor: Harcros \$ 786.10
Alternate Vendor: Simply Aquatics \$1,059.00

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Item No. 5 - Quick Lime/ton (FOB Chickasha)

Recommended Vendor:

U.S. Lime St Clair

Alternate Vendor: Mississippi Lime \$ 105.00 \$ 165.00

Item No. 6 - Sludge Polymer 55 gal. Drum (FOB Chickasha)

Recommended Vendor: Polydyne \$ 580.50
Alternate Vendor: Altivia \$ 657.05
Alternate Vendor: Southwest Chemical \$ 690.00
Alternate Vendor: Simply Aquatics \$ 996.00

Item No. 7 - Chlorine 1-ton Cylinder (FOB Chickasha)

Recommended Vendor: Altivia \$ 625.00
Alternate Vendor: Simply Aquatics \$ 740.00

Item No. 8 - Sodium Silicofluoride 50 lb bags (FOB Chickasha)

Recommended Vendor: Harcros \$ 140.00
Alternate Vendor: Southwest Chemical \$ 159.50
Alternate Vendor: Simply Aquatics \$ 319.00

Item No. 9 - Sulfur Dioxide 1-ton Cylinder (FOB Chickasha)

Recommended Vendor: HCI Brenntag \$ 770.00

Item No. 10 - Sulfur Dioxide 150 lb Cylinders (FOB Chickasha)

Recommended Vendor: Southwest Chemical \$ 92.00
Alternate Vendor: Simply Aquatics \$ 95.00

Item No. 11 – Ortho-Poly Phosphate – 55 gal drum (FOB Chickasha)

Recommended Vendor: Southwest Chemical \$ 18.17
Alternate Vendor: Simply Aquatics \$ 18.85
Alternate Vendor: Aqua Smart \$ 22.60

Item No. 12 – 10% Bleach Solution 220 gal. Totes

Recommended Vendor: Harcros \$ 290.40
Recommended Vendor: Southwest Chemical \$ 290.40
Alternate Vendor: Simply Aquatics \$ 316.00

Item No. 13 – Copper Sulfate Solution – 275 gal totes

Recommended Vendor: Altivia \$1,250.00
Alternate Vendor: Simply Aquatics \$1,252.00
Alternate Vendor: Southwest Chemical \$1,598.90

The water treatment chemicals contract period will be from May 1, 2007 to April 30, 2008.

6:04 p.m.

Motion by Huggins, second by Fletcher, to award Bid No. 2007-033 – Water Treatment Chemicals as delineated above.

Roll call vote:

“Ayes:” Elliott, Mosley, Young, Fletcher, Huggins, Epperson, Powell, Steelman and Ross

“Nayes:” None

Motion carried.

ITEM 5c. Award bid No. 2007-041 – Self-propelled easement machine – Line Maintenance Dept.

Staff opened Bid No. 2007-041 – Self-propelled Easement Machine, on Monday April 23, 2007, and only one bid was received.

Staff has reviewed the bid and recommends awarding to J & R Equipment LLC per their bid in the amount of \$27,853.00.

The funding for the machine will be from account 31-36-6300-011.3, which has \$30,000.00 budgeted.

Motion by Huggins, second by Young, to award Bid No. 2007-041 – Self-propelled Easement Machine – Line Maintenance Department to J & R Equipment LLC per their bid in the amount of \$27,853.00.

Roll call vote:

“Ayes:” Mosley, Young, Fletcher, Huggins, Epperson, Powell, Steelman, Ross and Elliott

“Nayes:” None

Motion carried.

ITEM 6. Motion for Adjournment

Motion by Huggins, second by Fletcher, to adjourn the meeting.

Roll call vote:

“Ayes:” Young, Fletcher, Huggins, Epperson, Powell, Steelman, Ross, Elliott and Mosley

“Nayes:” None

Motion carried.

The meeting adjourned at 6:09 p.m.

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Gregory Elliott, Chairman

ATTEST:

Sharon Chapman, Secretary

(SEAL)

Approved this _____ day of _____, 2007