

JUNE 21, 2010

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 21st day of June, 2010, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. The Chairman called the meeting to order at 6:12 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Henry Ross, Chairman
 J.E. Epperson II
 Phylis Steelman
 Bill Thompson
 Coby Morris
 Ryan Posey
 Howard Carpenter

STAFF

Larry Shelton, Manager
Tom Frailey, Attorney
Gina L. Snedeker, Secretary
Lynn Williams, Police Chief

ABSENT: Joseph Gonzalez, Trustee for Ward 2

ITEM 2. **Consent Docket: Item 2a through 2d.**

ITEM 2a. **Approve minutes June 7, 2010 regular meeting.**

ITEM 2b. **Approve the Purchase Order List ratifying special utility payments made on June 15, 2010 in the amount of \$14,286.72; and approve the Purchase Order list for the last half June 2010 in the amount of \$2,552.62.**

6:12 p.m.

ITEM 2c. Authorize payment of fuel (Unlead, Diesel, and Airport Jet Fuel, etc.) purchases within ten (10) days if discount available - effective July 1, 2010 for FY 2010-2011.

ITEM 2d. Authorize payment of Airport Jet Fuel (Jet A and AV Gas) purchases within ten (10) days to avoid a late payment assessment fee - effective July 1, 2010 for FY 2010-2011.

Motion by Carpenter, second by Morris to approve the consent docket: ITEMS 2a through ITEM 2d.

Roll call vote:

“Ayes:” Posey, Morris, Ross, Thompson, Steelman, Powell, Epperson and Carpenter

“Nayes:” None

Motion carried. 8-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No action on ITEM 3.

ITEM 4. Bid Openings and Awards:

ITEM 4a. Award Bid No. 2010-033 – Water Line Utility Materials.

Staff opened bids for the purchase of Water Line Utility Materials on Monday, May 17, 2010 for Bid No. 2010-033.

The bids were submitted to William Clift, Water Supervisor, for his review and recommendation. Staff reviewed the bids submitted and recommends that all vendors, who meet specifications, be awarded the bid, with the vendor submitting the lowest bid receiving first priority with the exception of E7 to E11. Items E7 to E11 are to be awarded to the vendors who bid the Romac Couplers.

Motion by Morris, second by Carpenter to award Bid No. 2010-033 – Water Line Utility Materials.

Roll call vote:

“Ayes:” Morris, Ross, Thompson, Steelman, Powell, Epperson, Carpenter and Posey

“Nayes:” None

Motion carried. 8-0

ITEM 4b. Award Bid No. 2010-37 – Audit Service, and authorize Chairman to execute the contract for Audit Services.

6:12 p.m.

Staff solicited bids for Audit Services, with only one bid being received on Monday, June 14, 2010. Staff has reviewed the bid from Angel, Johnston & Blasingame, PC and staff is familiar with their work, and therefore, staff's recommendation is to award the contract to their firm.

Staff's recommendation is to approve awarding Bid No. 2010-037 to Angel, Johnston & Blasingame, P.C., per their bid in the amount of \$27,700.00 for FY 2009-10; \$28,400.00 for FY 2010-011; and \$29,000.00 for FY 2011-12; and \$3,575.00 for the Circular A-133 Single Audit; and authorize the Chairman to execute the contract for audit services.

Motion by Morris, second by Carpenter to award Bid No. 2010-37 – Audit Service, and authorize Chairman to execute the contract for Audit Services.

Roll call vote:

“Ayes:” Ross, Thompson, Steelman, Powell, Epperson, Carpenter, Posey and Morris
“Nayes:” None
Motion carried. 8-0

ITEM 5. **Motion to Adjourn**

Motion by Morris, second by Carpenter to adjourn the Chickasha Municipal Airport Authority meeting.

Roll call vote:

“Ayes:” Thompson, Steelman, Powell, Epperson, Carpenter, Posey, Morris and Ross
“Nayes:” None
Motion carried. 8-0

The meeting adjourned at 6:13 p.m.

Henry Ross, Chairman

Gina L. Snedeker, CPFA, CMC
Secretary

(SEAL)

Chickasha Municipal Airport Authority Meeting 06-21-2010
6:12 p.m.

Approved this _____ day of _____, 2010