

JUNE 15, 2009

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 15th day of June, 2009, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. The Chairman called the meeting to order at 6:17p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Gregory Elliott, Chairman
 J.E. Epperson, II
 Paul Powell
 Phylis Steelman
 Hank Ross
 Coby Morris
 James Dorn
 Howard Carpenter

STAFF

Larry Shelton, Manager
Tom Frailey, Attorney
Gina L. Snedeker, Secretary
Lynn Williams, Police Chief
Steve Chapman, Special Projects Director

ABSENT: Joseph Young, Trustee

ITEM 2. **Consent Docket: Item 2a through 2c.**

ITEM 2a. **Approve minutes June 1, 2009 regular meeting.**

ITEM 2b. **Approve the Purchase Order List ratifying special utility payments made on June 5, 2009 in the amount of \$902.10, and approve the Purchase Order list in the amount of \$40,341.52.**

6:17 p.m.

ITEM 2c. Approve extending the agricultural lease with Terry McCool for the period from July 1, 2009 to June 30, 2010; with four additional one-year extensions.

Motion by Carpenter, second by Young to approve Consent Docket: Item 2a through 2c.
Roll call vote:

“Ayes:” Powell, Steelman, Ross, Elliott, Morris, Dorn, Carpenter and Epperson
“Nayes:” None
Motion carried. 8-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket

There was no action taken on Item 3.

ITEM 4. Consideration and Discussion:

ITEM 4a. Consideration and Discussion on Bank Depository Agreement

On May 1, 2001, Chairman and Trustees approved the drafting of a formal Agreement between the financial institutions and the Chickasha Municipal Airport Authority, which would protect the Authority’s deposits.

No changes have been made to the Agreement in the past year. An Agreement has been prepared for each financial institution.

Motion by Epperson, second by Steelman to approve Bank Depository Agreement.
Roll call vote:

“Ayes:” Steelman, Ross, Elliott, Morris, Dorn, Carpenter, Epperson and Powell
“Nayes:” None
Motion carried. 8-0

ITEM 5. Bid Openings and Awards:

ITEM 5a. Authorize the award of Bid No. 2009-027R – Commonly Used Items.

Staff solicited bids for the re-bid of the Commonly Used Items – Item # 1, Item # 1A and Item # 3, which were opened at 10:00 a.m. on Friday June 12, 2009.

Motion by Epperson, second by Steelman to Award Bid No. 2009-027R – Commonly Used Items.
Roll call vote:

6:17 p.m.

“Ayes:” Ross, Elliott, Morris, Dorn, Carpenter, Epperson, Powell and Steelman
“Nayes:” None
Motion carried. 8-0

ITEM 5b. Award Bid No. 2009-028 – Water Line Materials

Staff opened bids for the purchase of Water Line Utility Materials on Monday May 18, 2009 for Bid No. 2009-028.

The bids were submitted to William Clift, Water Supervisor, for his review and recommendation. Staff reviewed the bids submitted and recommends that all vendors, who meet specifications, be awarded the bid, with the vendor submitting the lowest bid receiving first priority with the exception of E7 to E11. Items E7 to E11 are to be awarded to the vendors who bid the Romac Couplers.

Motion by Epperson, second by Morris to Award Bid No. 2008-028 – Water Line Materials.

Roll call vote:

“Ayes:” Elliott, Morris, Dorn, Carpenter, Epperson, Powell, Steelman and Ross
“Nayes:” None
Motion carried. 8-0

ITEM 5c. Award Bid No. 2009-032 - Airport Improvement Project – Construct Apron, Rehabilitate, Mark Turf Runways; and authorize Chairman to execute final grant documents.

Staff opened the bid for the Airport Improvement Project on June 2, 2009. The project is to construct an apron between the two bulk hangers and to reconstruct, realign, and mark the turf runways.

The bid tabulation sheet shows the low bidder to be Shell Construction. We have reviewed the proposals, and recommend awarding the bid to Shell Construction for their bid of \$129,810.00.

This project is being paid in part by a grant from FAA. The grant will cover 95% of the project cost.

Discussion on the Federal Government paying 90%, Oklahoma State paying 5% and the City of Chickasha paying 5%.

Trustee Carpenter asked how many turf runways does the CMAA have and Shelton replied by saying two.

6:17 p.m.

Motion by Epperson, second by Steelman to Award Bid No. 2009-032 – Airport Improvement Project – Construct Apron, Rehabilitate, and Mark Turf Runways; and authorize Chairman to execute final grant documents.

Roll call vote:

“Ayes:”	Morris, Dorn, Carpenter, Epperson, Powell, Steelman, Ross and Elliott
“Nayes:”	None
Motion carried.	8-0

ITEM 6. **Motion to Adjourn**

Motion by Young, second by Carpenter to adjourn the Chickasha Municipal Airport Authority meeting.

Roll call vote:

“Ayes:”	Dorn, Carpenter, Epperson, Powell, Steelman, Ross, Elliott and Morris
“Nayes:”	None
Motion carried.	8-0

The meeting adjourned at 6:22 p.m.

Gregory Elliott, Chairman

ATTEST:

Gina L. Snedeker, Secretary

(SEAL)

Approved this _____ day of _____, 2009