

**JUNE 18, 2007**

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in City Hall on the 18<sup>th</sup> day of June 2007, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. The Vice-Chairman called the meeting to order at 5:50 p.m.

**PRESENT:**

**CHAIRMAN AND TRUSTEES**

J E Epperson, Vice-Chairman  
Guy D. Huggins, Jr.  
Chuck Fletcher  
Joseph Young  
Chris Mosley  
Hank Ross  
Phylis Steelman  
Paul Powell

**STAFF**

Larry Shelton, Manager  
Mike Brice, Assistant Manager  
Dick McCalla, Attorney  
Steve Chapman, Community Development Director  
Lynn Williams, Chief of Police  
Sharon Chapman, Secretary  
Gina Snedeker, Treasurer

**ABSENT:** Gregory Elliott, Chairman

**ITEM 2. Consent Docket: Items 2a through 2c**

Motion by Huggins, second by Fletcher, to approve the consent docket, items 2a through 2c.

Roll call vote:

“Ayes:” Huggins, Fletcher, Young, Mosley, Epperson, Ross, Steelman and Powell

5:50 p.m.

“Nayes:” None

Motion carried.

**ITEM 2a. Approve minutes June 4, 2007, regular meeting**

**ITEM 2b. Approve the Purchase Order List ratifying special utility payments made on June 7, 2007 in the amount of \$853.53, and approve the Purchase Order List in the amount of \$2,805.64**

**ITEM 2c. Authorize Mike Brice, Assistant City Manager / Airport Manager to review and sign requests for reimbursement submitted by the engineer on the Airport Improvement Project #3-40-0018-06-2007**

**ITEM 3. Discussion / Approval of Items Removed from the Consent Docket**

There was no action taken on Item 3.

**ITEM 4. Bid Openings and Awards**

**ITEM 4a. Award Bid No. 2007-043 – Water Line Utility Materials**

Staff opened bids for the purchase of Water Line Utility Materials on Monday May 14, 2007 for Bid No. 2007-043.

The bids were submitted to William Clift, Water Supervisor, for his review and recommendation. Staff reviewed the bids submitted and recommends that all vendors, who meet specifications, be awarded the bid, with the vendor submitting the lowest bid receiving first priority with the exception of E7 to E11. Items E7 to E11 are to be awarded to the vendors who bid the Romac Couplers.

The Water Line Utility Materials Award CD is in the office of the Purchasing Agent for mayor and council’s review.

Motion by Huggins, second by Young, to award Bid No. 2007-043 – Water Line Utility Materials as delineated above and as contained in the Water Line Utility Materials Award CD.

Roll call vote:

“Ayes:” Fletcher, Young, Mosley, Epperson, Ross, Steelman, Powell and Huggins

“Nayes:” None

Motion carried.

**ITEM 4b. Award Bid No. 2007-044 – Commonly Used Items**

Bids were opened on Monday May 14, 2007 for Commonly Used Items. Seven bids were received. Bids were submitted to Larry Fuchs, Public Works Director, and Ken Chaney, Street Supervisor, for their review and recommendation.

Staff recommends awarding to all bidders that meet specifications, with the low vendor to be contacted first for the purchase of the items.

The low bid for each item is in **bold type** on the Bid Tabulation.

Motion by Huggins, second by Fletcher, to award Bid No. 2007-044 – Commonly used items to Dolese Bros., who submitted the low bid and also met bid specifications.

Roll call vote:

“Ayes:” Young, Mosley, Epperson, Ross, Steelman, Powell, Huggins and Fletcher

“Nayes:” None

Motion carried.

**ITEM 4c. Award Bid No. 2007-046 – Audit Services**

Staff solicited bids for Audit Services, and two proposals were received. Mike Brice, Assistant City Manager, reviewed the two proposals submitted to provide audit services for the next three years. Of the two, Angel, Johnston, and Blasingame PC submitted the lowest cost proposal. As we have used Angel, Johnston, and Blasingame PC for several years and are familiar with their work, Mr. Brice has no concerns in recommending award of the contract to them.

Therefore, Mr. Brice recommends that the Mayor and Council approve awarding the bid to Angel, Johnston, and Blasingame PC, and authorize the Mayor to sign the contract for audit services.

Motion by Huggins, second by Fletcher to award Bid No. 2007-046 – Audit Services to Angel, Johnston, and Blasingame PC to provide Audit Services, and authorize the Chairman to sign the contract.

Roll call vote:

“Ayes:” Mosley, Epperson, Ross, Steelman, Powell, Huggins, Fletcher and Young

“Nayes:” None

Motion carried.

**ITEM 5. Motion to Adjourn**

Chickasha Municipal Airport Authority Meeting 06-18-2007  
5:50 p.m.

Motion by Young, second by Huggins, to adjourn the meeting.

Roll call vote:

“Ayes:”                    Epperson, Ross, Steelman, Powell, Huggins, Fletcher, Young and  
   Mosley

“Nayes:”                 None

Motion carried.

Council Member Ross noted the minutes of the June 4, 2007 meeting did not show him as being present.

The City Clerk noted she would correct that.

The meeting adjourned at 5:52 p.m.

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J E Epperson, Vice-Chairman

ATTEST:

\_\_\_\_\_  
Sharon Chapman, Secretary

(SEAL)

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2007