

MAY 7, 2007

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in City Hall on the 7th day of May 2007, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. The Chairman called the meeting to order at 6:09 p.m.

PRESENT:

CHAIRMAN AND TRUSTEES

Gregory Elliott, Chairman
J E Epperson
Paul Powell
Phylis Steelman
Hank Ross
Chris Mosley
Joseph Young
Chuck Fletcher
Guy D. Huggins, Jr.

STAFF

Larry Shelton, Manager
Mike Brice, Assistant Manager
Tom Frailey, Attorney
Steve Chapman, Community Development Director
Larry Fuchs, Public Works Director
Sharon Chapman, Secretary
Lynn Williams, Chief of Police
Gina Snedeker, Treasurer

ITEM 2. Consent Docket: Items 2a through 2c

Motion by Young, second by Huggins, to approve the consent docket, items 2a through 2c.

Roll call vote:

6:09 p.m.

“Ayes:” Epperson, Powell, Steelman, Ross, Elliott, Mosley, Young, Fletcher and Huggins

“Nayes:” None

Motion carried.

ITEM 2a. Approve minutes April 16, 2007, regular meeting

ITEM 2b. Approve Purchase Order List ratifying special utility payments made on April 20, 2007 in the amount of \$57.79, and the Purchase Order List in the amount of \$17,440.00

ITEM 2c. Approve extending the agricultural lease with Terry McCool for the period from July 1, 2007 to June 30, 2008

ITEM 3. Discussion / Approval of Items Removed from Consent Docket

There was no action taken on Item 3.

ITEM 4. Consideration and Discussion Items

ITEM 4a. Approve amending Lease Agreement between the City of Chickasha and Chickasha Wings, Inc., and authorize Chairman to execute

Chickasha Wings and Medi Flight have agreed to split hangar four exactly down the middle. Originally, Chickasha Wings did not have a full half of the hangar leased.

The amendment increases Chickasha Wings’ rent by \$50.00 per month. Another amendment for Medi Flight will be placed on a future agenda as soon as it is reviewed by their Legal Department.

Staff recommends approval of the amendment to the lease.

Motion by Epperson, second by Young, to approve amending Lease Agreement between the City of Chickasha and Chickasha Wings, Inc., and authorize Chairman to execute.

Roll call vote:

“Ayes:” Powell, Steelman, Ross, Elliott, Mosley, Young, Fletcher, Huggins and Epperson

“Nayes:” None

Motion carried.

ITEM 4b. Authorize staff to pay utilities and other invoices that would have a penalty assessed if not paid in a timely manner, and ratify on the claims list at the next authority meeting

6:09 p.m.

Staff is requesting permission to pay the utilities and any other invoices that would have a penalty assessed if not paid in a timely manner, and to place on the next Authority meeting agenda for Chairman and Trustees' ratification.

Because of the way some of the Authority meetings are scheduled, some of the payments become past due before the payment can be approved. Staff is requesting that the utilities and other invoices be paid in a timely manner in order to alleviate the late fee penalties; and placed on the next Authority agenda for ratification.

Motion by Huggins, second by Fletcher, to authorize staff to pay utilities and other invoices that would have a penalty assessed if not paid in a timely manner; and ratify on the claims list at the next Authority meeting.

Roll call vote:

"Ayes:" Steelman, Ross, Elliott, Mosley, Young, Fletcher, Huggins, Epperson and Powell

"Nays:" None

Motion carried.

ITEM 5. Bid Openings and Awards

ITEM 5a. Award Bid No. 2007-034 – Airport Improvements – Construct Apron and Taxiway (FAA Grant Funds)

This project is substantially funded through our annual FAA Airport Improvement Program (AIP) grant. The AIP grant pays 95% of the project.

The total cost is \$232,170.00 with the City's portion being \$11,609.00. This award is also subject to receiving final approval from FAA.

Staff is requesting permission to award the Construction of the Apron and Taxiway project to CP3 Enterprises, Inc., in the amount of \$196,570.00. This award is subject to receipt of the Federal Grant from the Federal Aviation Administration.

Also, Staff is requesting authorization for the Mayor to sign the FAA Grant Agreement, when received; and also the contract with CP3 Enterprises, Inc.

Motion by Huggins, second by Epperson, to award Bid No. 2007-034 – Airport Improvements - Construct Apron and Taxiway (FAA Grant funds) to CP3 Enterprises, Inc. in the amount of \$196,570.00, subject to receipt of the FAA grant; and authorize Chairman to sign the FAA Grant Agreement and the contract with CP3 Enterprises, Inc.

Roll call vote:

