CITY OF CHICKASHA

1st Quarter Report
FY 2019/2020
July – Sept 2019
<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
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<tbody>
<tr>
<td>City Council Agendas</td>
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<tr>
<td>Airport Board Agendas</td>
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<tr>
<td>CIA Agendas</td>
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</tr>
<tr>
<td>Council Activity Reports</td>
<td>4</td>
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<td>Council Minutes</td>
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<tr>
<td>CIA Minutes</td>
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<td>Ordinances</td>
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<tr>
<td>Board/Commissions</td>
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<td>Appointment/Re-Appointments</td>
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<tr>
<td>Contracts &amp; Agreements</td>
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<tr>
<td>Vendor/Solicitor Permits</td>
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<tr>
<td>Professional Development Training</td>
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<tr>
<td>Open Records Request</td>
<td>8</td>
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<tr>
<td>Research and Requests for Information</td>
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<tr>
<td>Insurance/Tort Claims</td>
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<tr>
<td>Council Agenda packets prepared &amp; delivered to Council Wednesday preceding Council Meeting</td>
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<tr>
<td>Response to Open Records within 10 days</td>
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<tr>
<td>Council action reports delivered to media day after Council meeting</td>
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### Finance Department Measures

<table>
<thead>
<tr>
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<td>Distribute Budget Spreadsheet to Departments</td>
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<td>Distribute Monthly Revenue/Expense Reports by 10th of next month</td>
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### Workload/Demand

<table>
<thead>
<tr>
<th>Category</th>
<th>1st Quarter</th>
<th>2nd Quarter</th>
<th>3rd Quarter</th>
<th>4th Quarter</th>
<th>FY19-20 Totals</th>
<th>FY 19-20 Budget</th>
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<tbody>
<tr>
<td>Financial Reports to Council</td>
<td>6</td>
<td></td>
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<td>22</td>
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<td>Invoices Paid</td>
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<td>Purchase Orders Processed</td>
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<tr>
<td>Seminars/Training Sessions Attended*</td>
<td>see below</td>
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### Training

<table>
<thead>
<tr>
<th>Role</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Administrative Services Director</td>
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</tr>
<tr>
<td>INCODE Training</td>
<td>1</td>
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<tr>
<td>AP Clerk</td>
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<tr>
<td>INCODE Training</td>
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# Utility Billing Department Measures

<table>
<thead>
<tr>
<th>Performance Measures</th>
<th>1st Quarter</th>
<th>2nd Quarter</th>
<th>3rd Quarter</th>
<th>4th Quarter</th>
<th>FY 19-20 Totals</th>
<th>FY 19-20 Budget</th>
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</thead>
<tbody>
<tr>
<td>Number of Customer Complaints</td>
<td>112</td>
<td></td>
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<td>Complaints Resolved within 5 business days</td>
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<td>Number of Billing Cycles Completed</td>
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<tr>
<td>Number of Billing Cycles Completed on Time</td>
<td>9</td>
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<td>9</td>
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## Workload/Demand

<table>
<thead>
<tr>
<th>Measure</th>
<th>1st Quarter</th>
<th>2nd Quarter</th>
<th>3rd Quarter</th>
<th>4th Quarter</th>
<th>FY 19-20 Totals</th>
<th>FY 19-20 Budget</th>
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</thead>
<tbody>
<tr>
<td>Number of staff initiated billing errors and corrections</td>
<td>4</td>
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<td>Number of customer initiated billing errors and corrections</td>
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<td>Average Number of Water Customers</td>
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<td>Average Number of Solid Waste Customers</td>
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<tr>
<td>Seminars/Training Sessions Attended*</td>
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## *Training*

<table>
<thead>
<tr>
<th>Training Type</th>
<th>Hours</th>
<th>Hours</th>
<th>Hours</th>
<th>Hours</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Utility Billing Clerk #1</td>
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<tr>
<td>NIMS 700.B TRAINING</td>
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<tr>
<td>NIMS 200.B TRAINING</td>
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<td>NIMS 100.B TRAINING</td>
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<td>Utility Billing Clerk #2</td>
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<td>Dealing With Stress</td>
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<tr>
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<td>YTD FY 19-20</td>
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<td></td>
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<tr>
<td>--------------------------</td>
<td>--------------</td>
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<td>New Hires</td>
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<td>Separations</td>
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<td>Other Personnel Changes</td>
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<td>Accident/Incident Reports</td>
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<td>Workers' Compensation Claims (Medical or Lost Time)</td>
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<td>Safety Advisory Committee Meetings</td>
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<td>Job Postings</td>
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<td>Applicants</td>
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<td>Average Staffing Level</td>
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<td>Seasonal Employees during period</td>
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<td>Administrative Investigations</td>
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<table>
<thead>
<tr>
<th>Performance Measures</th>
<th>YTD FY 19-20</th>
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<tbody>
<tr>
<td>New Hire Orientation, Employee &amp; Supervisory Training</td>
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<td>Supervisory Average</td>
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<tr>
<td>3rd Qtr</td>
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<tr>
<td>4th Qtr</td>
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<tr>
<td>Monitor and analyze turnover</td>
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<tr>
<td>Separations this FY</td>
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<tr>
<td>Dismissals</td>
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<td>Resignations</td>
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<tr>
<td>Retirements</td>
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<tr>
<td>Death</td>
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Human Resources Department
1st Quarter FY 2019-2020
(Data for July 2019 through September 2019)
COMMUNITY SERVICES

Community Development
Planning & Zoning
City of Chickasha  
Community Development Department  
2019-2020 First Quarter Report  
July 1, 2019 through September 30, 2019

**WORKLOAD DEMAND SUMMARY**

<table>
<thead>
<tr>
<th>Type</th>
<th>Quantity</th>
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<tbody>
<tr>
<td>Building Inspections</td>
<td>912</td>
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<tr>
<td>Building Re-inspections</td>
<td>86</td>
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<tr>
<td>Alcohol Site Inspections</td>
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<td>OMMA Site Inspections</td>
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**PLANNING AND ZONING SUMMARY**

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<th>Type</th>
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<td>Subdivision Preliminary Plat</td>
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<tr>
<td>Subdivision Final Plat</td>
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<td>$345.00</td>
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<tr>
<td>Short-Form Subdivision / Lot Split</td>
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<tr>
<td>Special Use Permit / Use on Review</td>
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<td>$142.50</td>
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<td>Rezoning</td>
<td>6</td>
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<td><strong>$2,343.00</strong></td>
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**PERMIT SUMMARY**

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<th>Fees</th>
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<tbody>
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<td>Building Permits</td>
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<tr>
<td>Plan Review</td>
<td>9</td>
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<td>Electrical Permits</td>
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<td>$4,092.50</td>
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<tr>
<td>Plumbing Permits</td>
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<tr>
<td>Mechanical Permits</td>
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<td>Sign Permits</td>
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<td>Cert. of Occ-RES</td>
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<td>Fence Permits</td>
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<td>Demolition Permits</td>
<td>5</td>
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<td>Storm Shelter Permit</td>
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<td>Lawn Sprinkler</td>
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<td>Special Event</td>
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<td>Siding &amp; Windows</td>
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<td>Mobile Vendor</td>
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<td>Snow Cone</td>
<td>1</td>
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<table>
<thead>
<tr>
<th>Type</th>
<th>Units</th>
<th>Square Footage</th>
<th>Estimated Valuation</th>
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<tr>
<td>Commercial New Construction</td>
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<td>22,888</td>
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<td>Residential New Construction</td>
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<td>Commercial Remodel</td>
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<td>Residential Remodel</td>
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<tr>
<td>Commercial Accessory Building</td>
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<td>8,000</td>
<td>$ 90,000.00</td>
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<tr>
<td>Residential Accessory Building</td>
<td>8</td>
<td>63,150</td>
<td>$ 63,150.00</td>
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<td><strong>Total</strong></td>
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<td><strong>112,942</strong></td>
<td><strong>$ 112,942.00</strong></td>
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### ANNUAL PERMIT AND REGISTRATION SUMMARY

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<tr>
<th>Type</th>
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<th>Active</th>
<th>Permits / Registrations / Renewals</th>
<th>Fees Collected</th>
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<tbody>
<tr>
<td>Alcohol</td>
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<tr>
<td>Contractor</td>
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<td>108</td>
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<td>Alarm</td>
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<tr>
<td>Billboards</td>
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<tr>
<td>Mobile Home Parks</td>
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<td>RV Parks</td>
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<td>Oil Well Permit/Ins</td>
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<td><strong>Totals</strong></td>
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<td><strong>60</strong></td>
<td><strong>112</strong></td>
<td><strong>$15,681.50</strong></td>
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### Q1 FY 18-19 FEE SUMMARY

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<th>Total Amount Collected</th>
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<tbody>
<tr>
<td>Permits</td>
<td>241</td>
<td>$15,033.50</td>
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<tr>
<td>Annual Permits, Registrations, and Renewals</td>
<td>112</td>
<td>$15,681.50</td>
</tr>
<tr>
<td>Planning &amp; Zoning Applications</td>
<td>9</td>
<td>$2,343.00</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>362</strong></td>
<td><strong>$33,058.00</strong></td>
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GENERAL SERVICES

- Airport
- Cemetery
- Library
Chickasha Municipal Airport
July – September 2019

Av-Gas Sales

<table>
<thead>
<tr>
<th>Gallons Sold</th>
<th>Total $</th>
<th>Net $</th>
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<tr>
<td>5,801.29</td>
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Jet-A

<table>
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<th>Gallons Sold</th>
<th>Total $</th>
<th>Net $</th>
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</thead>
<tbody>
<tr>
<td>1,417.78</td>
<td>$ 4,962.23</td>
<td>$ 1,446.13</td>
</tr>
</tbody>
</table>

- Jet fuel sales down due to pump not working. The pump is now fixed, and sales of jet fuel have resumed.
- We have recently added an airport technician, Mike Vasil. He began on October 8, 2019 and is currently in training.
- Mowing season will be ending soon, leaving more time for other projects.
- A volunteer group painted a 70-foot Compass Rose and refreshed Chickasha taxiway lettering to improve markings and add to the aesthetics of the airport.
- Chickasha Wings Flight School brings a lot of traffic to the airport and the US Air Force is doing more ops here as of late
- Hangars are full, with 12 on the wait list.
CITY OF CHICKASHA - CEMETERY QUARTERLY REPORT
July 01, 2019 through September 30, 2019

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grave Openings</td>
<td>22</td>
<td>$11,425.00</td>
</tr>
<tr>
<td>Cremations</td>
<td>7</td>
<td>$1,950.00</td>
</tr>
<tr>
<td>Spaces Sold</td>
<td>4</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>Number of growing season cuttings, and trimmings</td>
<td>17</td>
<td></td>
</tr>
<tr>
<td>Number of times picking up limbs and trash</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>Total number of spaces available</td>
<td>5301</td>
<td></td>
</tr>
<tr>
<td>Total Revenue</td>
<td></td>
<td>$15,775.00</td>
</tr>
</tbody>
</table>

Spaces in Blocks 8 and 12 are not being offered, at this time, because of the sloped topography. 1,328 spaces in Block 1 and 2 are reserved for Catholics. 2,071 spaces.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance Expenditures</td>
<td>$23,748.00</td>
</tr>
<tr>
<td>Interment Expenditures</td>
<td>$5,568.75</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$29,316.75</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cemetery Care Fund</td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td>$3,943.75</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$287.88</td>
</tr>
</tbody>
</table>
# Chickasha Library Performance Measures

<table>
<thead>
<tr>
<th>FY 2020</th>
<th>1st Quarter</th>
<th>2nd Quarter</th>
<th>3rd Quarter</th>
<th>4th Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Visitors</td>
<td>13,600</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of Patrons</td>
<td>5102</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Events / Attendance</td>
<td>73 / 1,112</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Circulation – Physical / Digital</td>
<td>12,336 / 7,063</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Items Added</td>
<td>622</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meeting Rooms Usage – Public / Library</td>
<td>182 / 168</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Database Usage</td>
<td>871</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internet Usage on Library Computers</td>
<td>2,437</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wifi Usage</td>
<td>2,092</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Volunteer Hours</td>
<td>77.75</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JOB DESCRIPTION</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------------------------------------------------</td>
<td>-------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CITY PARKS MOWED</td>
<td>338.40 ACRES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CITY LAKE MOWED</td>
<td>400 ACRES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CITY RIGHT OF WAYS MOWED</td>
<td>84 MILES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CITY LOTS CLEANED</td>
<td>128.22 ACRES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CITY LOTS MOWED</td>
<td>128.22 ACRES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PRIVATE LOTS MOWED (CODE ENFORCEMENT)</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CITY FACILITIES</td>
<td>240 ACRES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SHANNON SPRINGS FESTIVAL OF LIGHTS</td>
<td>357 HOURS</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Chickasha Sports Complex
1st Quarter Report 2019-2020

Chickasha Sports Complex maintains 130 acres. This includes 15 baseball/softball fields, 11 soccer fields and 3 football fields. We mow, weed eat and edge on a weekly basis. Every week we get the athletic fields ready for nightly league games. Work includes working the dirt, chalking and painting the fields.

Projects

- Rebuilding of dirt on infields on 3 baseball and softball fields
- Cutting the lips on 4 softball fields to help water drain.
- Setting up overflow parking with barricades and painting fire lanes and parking lines.

1st Quarter Events

- One 1-day Baseball tournament utilizing 5 fields per day.
- Two 2-day baseball and softball tournaments utilizing 13 fields per day.
- Three 1-day baseball and softball tournaments utilizing 5 fields.
- 10 Baseball league nights playing 6 fields a night.
- 3 Soccer league days utilizing 9 fields.
- Two 1-day High School Softball events utilizing 4 fields
- The Sports Complex had approximately 180 teams and 15,000 people utilize the facility during the 1st quarter.
PUBLIC SAFETY

Fire
Police
Municipal Court
Animal Control
Neighborhood Services
Quarterly Performance Measures - 2019 1st Quarter July-Sept

INCIDENT RESPONSES

- 189 Fire Responses
- 822 Emergency Medical Services Responses

TRAINING

- 1417 Total Hours of Combined Fire/EMS Training
- 140 Classroom Training Hours
- 2 Hours of direct Medical Director Contact
- 2 Personnel completed NIMS 300 & 400

INSPECTIONS

- Approximately 24 Combined Community Development/Fire Marshal Inspections for the 4th Quarter

FIRE INVESTIGATIONS

- 5 Fires Investigated for Cause and Origin
- 43 False Fire Alarm Calls

EMERGENCY MANAGEMENT

- $300,000 in Active FEMA Hazard Mitigations Grant Funding Awarded for MDP
- $111,000 of the applied for funds awarded for storm siren grant program in process
- S.W. Emergency Management Meetings held
- Participated in one Emergency Resources and WebEOC Drills
- Participated in the two Statewide Emergency Communications Drills
- 64 hours of direct EM related educational courses

MISCELLANEOUS

- Participated in local fire and ems drill with Camino Energy
Incident Statistics
Start Date: 07/01/2019 | End Date: 09/30/2019

<table>
<thead>
<tr>
<th>INCIDENT COUNT</th>
<th># INCIDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS</td>
<td>822</td>
</tr>
<tr>
<td>FIRE</td>
<td>189</td>
</tr>
<tr>
<td>TOTAL</td>
<td>1011</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL TRANSPORTS (N2 and N3)</th>
<th># of APPARATUS TRANSPORTS</th>
<th># of PATIENT TRANSPORTS</th>
<th>TOTAL # of PATIENT CONTACTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>E-2</td>
<td>7</td>
<td>14</td>
<td>14</td>
</tr>
<tr>
<td>Quint</td>
<td>0</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Res-1</td>
<td>326</td>
<td>407</td>
<td>408</td>
</tr>
<tr>
<td>Res-2</td>
<td>315</td>
<td>409</td>
<td>409</td>
</tr>
<tr>
<td>Res-3</td>
<td>7</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>Res-4</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>S-1</td>
<td>2</td>
<td>8</td>
<td>8</td>
</tr>
<tr>
<td>TOTAL</td>
<td>658</td>
<td>848</td>
<td>849</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PRE-INCIDENT VALUE</th>
<th>LOSSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CO CHECKS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>424 - Carbon monoxide incident</td>
<td>1</td>
</tr>
<tr>
<td>736 - CO detector activation due to malfunction</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MUTUAL AID</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aid Given</td>
<td>2</td>
</tr>
<tr>
<td>Aid Received</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OVERLAPPING CALLS</th>
<th># OVERLAPPING</th>
<th>% OVERLAPPING</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>249</td>
<td>24.63</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Station</td>
</tr>
<tr>
<td>-----------------</td>
</tr>
<tr>
<td>Chickasha Fire Station 2</td>
</tr>
<tr>
<td>Chickasha Fire Station 1</td>
</tr>
<tr>
<td>Station ADM</td>
</tr>
</tbody>
</table>

*Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.*
### AVERAGE FOR ALL CALLS
0:05:33

<table>
<thead>
<tr>
<th>Station</th>
<th>EMS</th>
<th>FIRE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chickasha Fire Station 2</td>
<td>0:00:49</td>
<td>0:00:46</td>
</tr>
<tr>
<td>Chickasha Fire Station 1</td>
<td>0:00:54</td>
<td>0:00:27</td>
</tr>
<tr>
<td>Station ADM</td>
<td>0:00:00</td>
<td></td>
</tr>
</tbody>
</table>

**AVERAGE FOR ALL CALLS**
0:00:49

<table>
<thead>
<tr>
<th>AGENCY</th>
<th>AVERAGE TIME ON SCENE (MM:SS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chickasha Fire Department</td>
<td>16:04</td>
</tr>
</tbody>
</table>
2019-2020 1st Quarter Report
(07012019-09302019)

<table>
<thead>
<tr>
<th>Calls for Service by Division</th>
<th>Citations by Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Control</td>
<td>336</td>
</tr>
<tr>
<td>Code Enforcement*</td>
<td>+/- 700</td>
</tr>
<tr>
<td>Police</td>
<td>7,523</td>
</tr>
<tr>
<td>Total Calls:</td>
<td>8,559</td>
</tr>
</tbody>
</table>

*Code Enforcement CFS is estimated due to personnel being transferred and data not being accessible in their computer files.

<table>
<thead>
<tr>
<th>Part 1 Criminal Offenses</th>
<th>Part 2 Criminal Offenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder</td>
<td>0</td>
</tr>
<tr>
<td>Rape</td>
<td>3</td>
</tr>
<tr>
<td>Robbery</td>
<td>2</td>
</tr>
<tr>
<td>Assaults</td>
<td>54</td>
</tr>
<tr>
<td>Burglary</td>
<td>33</td>
</tr>
<tr>
<td>Larceny</td>
<td>56</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>8</td>
</tr>
<tr>
<td>Value of Stolen Property</td>
<td>$106,569</td>
</tr>
<tr>
<td>Value of Stolen Property Recovered</td>
<td>$ 29,739</td>
</tr>
</tbody>
</table>

Administration

- Notification of safety equipment grant from OneOK @ $1,250.00
- Submission of JSW Community Involvement grant @ $2,000.00
- Partnered with ROCIC & hosted CLEET Training
- Attended meetings at State Capital on Mental Health Transport changes
- Coordinated & planned Autism training for Police, Fire & Civilian personnel

Training

667 hours of Combined Police, SRT & Civilian Training

Accidents

| With Injury | 16 |
| Without Injury | 83 |
| Fatalities | 1 |
| Hit & Runs | 2 |
| Total Accidents: | 103 |
Community Involvement

- Workplace Threat Assessment Meetings
- More than 70 manhours spent in Community Involvement & Building Relationships
- Police Recruitment at High School Career Day
- Drug & Violent Crime Education in the High School & Elementary Schools
- Ice Cream with a Cop geared toward building relationships with children of our community

Department Performance Measures

**Police Patrol Performance Measure**
Patrol will maintain an average response time of 4 minutes or less
3.26

**Communications Performance Measure**
Answer 911 calls w/in 10 seconds 95% of time
96.85%
Answer Non-Emergency Line w/in 10 seconds 80% of time
93.91%
Number of 911 calls
2,105
Number of Non-Emergency Line Calls
7,817
Fire / EMS Calls Only (11.12%)
984

**Animal Control Performance Measure**
Animal Control will maintain a Live Release rate range of 75 – 85 percent
89.57

**Criminal Investigation Division Performance Measures**
Maintain a quarterly closure rate of 25 percent
100%
Maintain a quarterly suspension rate of 25 percent
0

**Municipal Court Clerk Performance Measures**
Reports in 85 percent compliance with City Auditor’s recommendations for reconciliation
100
CLEET, AFIS, Forensic Fee & OBN reports to Chief by the 5th of the month 85% of the time
100
85% or better report rate on convictions to DPS as required by 47 O.S. 18-101
100

**Record's Clerk Performance Measures**
Collision Reports sent to DPS to be mailed by the 10th of each month
100
RMS accident module input with a minimum of 90 percent accuracy
71%
### Animal Control

<table>
<thead>
<tr>
<th>Description</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total number of animals processed</td>
<td>247</td>
</tr>
<tr>
<td>Number of animals Returned to Owner</td>
<td>39</td>
</tr>
<tr>
<td>Number Euthanized or Died in Shelter</td>
<td>22</td>
</tr>
<tr>
<td>Number of animals impounded</td>
<td>122</td>
</tr>
<tr>
<td>Number Surrendered or Stray by Citizen</td>
<td>115</td>
</tr>
<tr>
<td>Number of animals sent to Rescues</td>
<td>128</td>
</tr>
<tr>
<td>Number of Adoptions</td>
<td>22</td>
</tr>
<tr>
<td>Number of City Pet Licenses issued</td>
<td>57</td>
</tr>
<tr>
<td>OK Human Spay &amp; Neuter Transport Program</td>
<td>93</td>
</tr>
<tr>
<td>Live Release Rate</td>
<td>89.57%</td>
</tr>
</tbody>
</table>

### Code Enforcement

<table>
<thead>
<tr>
<th>Description</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Violation Notice Letters Mailed</td>
<td>+/- 700</td>
</tr>
<tr>
<td>Properties Abated</td>
<td>50</td>
</tr>
<tr>
<td>Citations Issued</td>
<td>18</td>
</tr>
<tr>
<td>Cases Opened</td>
<td>Unknown</td>
</tr>
<tr>
<td>Cases Closed</td>
<td>Unknown</td>
</tr>
</tbody>
</table>

**CE Personnel transferred to Community Development. Data can’t be accessed. Properties abated based on invoices from City Hall.**
Total Incidents By Offense Code
Agency: CHTC
07/01/2019 / 09/30/2019

<table>
<thead>
<tr>
<th>Offense</th>
<th>Total Incidents</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-7301-1.3(6)C - TRUANCY (INS)</td>
<td>1</td>
</tr>
<tr>
<td>10A O.S. § 2-2-101.A - JUVENILE IN NEED OF</td>
<td>1</td>
</tr>
<tr>
<td>10A/2-2-101.1 - UNAUTHORIZED ABSENCE</td>
<td>13</td>
</tr>
<tr>
<td>21 O.S. § 1541.1 - OBTAINING PROPERTY BY TRICK OR</td>
<td>3</td>
</tr>
<tr>
<td>21 O.S. § 1713 - KNOWING CONCEALING STOLEN PROPERTY</td>
<td>2</td>
</tr>
<tr>
<td>21 O.S. § 1731.4 - GRAND LARCENY OF MERCHANDISE FROM</td>
<td>1</td>
</tr>
<tr>
<td>21 O.S. § 644.D - DOMESTIC A&amp;B WITH A DANGEROUS</td>
<td>2</td>
</tr>
<tr>
<td>21 O.S. § 843.5.A - CHILD ABUSE</td>
<td>3</td>
</tr>
<tr>
<td>21 O.S. 1435 B. - BURGLARY THIRD (3RD) DEGREE</td>
<td>13</td>
</tr>
<tr>
<td>21/1111 - RAPE</td>
<td>3</td>
</tr>
<tr>
<td>21/1123.A - LEWD, INDECENT PROPOSALS AGAINST CHILD</td>
<td>1</td>
</tr>
<tr>
<td>21/1123.B - SEXUAL BATTERY</td>
<td>5</td>
</tr>
<tr>
<td>21/1173 - STALKING</td>
<td>3</td>
</tr>
<tr>
<td>21/1273.C - WEAPON BY CHILD, POSSESSION OF</td>
<td>1</td>
</tr>
<tr>
<td>21/1283.A - FIREARM AFTER CONVICTION OF FELONY,</td>
<td>4</td>
</tr>
<tr>
<td>21/1289.16 - WEAPON AT ANOTHER, FELONIOUS POINTING</td>
<td>2</td>
</tr>
<tr>
<td>21/1289.9A - FIREARM WHILE UNDER INFLUENCE OF</td>
<td>2</td>
</tr>
<tr>
<td>21/1289.9C - FIREARM WHILE UNDER INFLUENCE OF DRUGS,</td>
<td>1</td>
</tr>
<tr>
<td>21/1364 - DISCHARGE WEAPON IN PUBLIC PLACE</td>
<td>1</td>
</tr>
<tr>
<td>21/1378B - THREATEN TO PERFORM ACT OF VIOLENCE</td>
<td>8</td>
</tr>
<tr>
<td>21/1431 - BURGLARY IN 1ST DEGREE</td>
<td>4</td>
</tr>
<tr>
<td>21/1435 - BURGLARY IN 2ND DEGREE</td>
<td>27</td>
</tr>
<tr>
<td>21/1438 - ENTER BUILDING/STRUCTURE W/ INTENT TO</td>
<td>3</td>
</tr>
<tr>
<td>21/1451 - EMBEZZLEMENT</td>
<td>2</td>
</tr>
<tr>
<td>21/1503 - DEFRAUD HOTEL/INN/RESTAURANT/ETC</td>
<td>1</td>
</tr>
<tr>
<td>21/1532 - PERSONATION TO RECEIVE MONEY/PROPERTY</td>
<td>1</td>
</tr>
<tr>
<td>Offense</td>
<td>Total Incidents</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>21/1533.1 - IDENTIITY THEFT</td>
<td>6</td>
</tr>
<tr>
<td>21/1541.1 - OBTAIN PROPERTY BY TRICK -FALSE</td>
<td>1</td>
</tr>
<tr>
<td>21/1541.5 - FRAUD, CREDIT</td>
<td>4</td>
</tr>
<tr>
<td>21/1550.2 - CARD, PROHIBITED USE OF CREDIT/DEBIT</td>
<td>2</td>
</tr>
<tr>
<td>21/1550.22A - CARD, TAKE CREDIT/DEBIT</td>
<td>1</td>
</tr>
<tr>
<td>21/1550.23 - RECEIVE, HOLD CONCEAL LOST OR MISLAID</td>
<td>1</td>
</tr>
<tr>
<td>21/1550.27 - CARD, FALSELY MAKE/EMBOSS CREDIT/DEBIT</td>
<td>2</td>
</tr>
<tr>
<td>21/1577 -</td>
<td>1</td>
</tr>
<tr>
<td>21/1578 - POSSESSION OF FORGED EVIDENCES OF DEBT</td>
<td>1</td>
</tr>
<tr>
<td>21/1583 - COUNTERFEIT COIN</td>
<td>1</td>
</tr>
<tr>
<td>21/1592A - UTTER FORGED INSTRUMENT</td>
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<td>21/1731B - LARCENY OF MERCHANDISE FROM WHOLESALER</td>
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<td>21/540A.A - ELUDE PEACE OFFICER</td>
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<td>21/644.B - ASSAULT AND BATTERY</td>
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<td>21/644.C - DOMESTIC ABUSE</td>
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<td>21/644.D.1 - DOMESTIC A&amp;B W/ A DANGEROUS WEAPON</td>
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<td>21/644.G - DOMESTIC ABUSE IN THE PRESENCE OF A MINOR</td>
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<td>21/644.J - DOMESTIC A&amp;B BY STRANGULATION</td>
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<td>21/645A - ASSAULT WITH A DANGEROUS WEAPON</td>
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<td>21/649.B - ASSAULT &amp; BATTERY UPON PEACE OFFICER</td>
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<tr>
<td>21/652.A - FIREARM WITH INTENT TO KILL, USE OF</td>
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<tr>
<td>21/741 - KIDNAPPING</td>
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<tr>
<td>21/797A - ROBBERY 1ST DEGREE</td>
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<tr>
<td>21/800 - ROBBERY BY TWO OR MORE PERSONS</td>
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<td>21/843.1B - NEGLECT BY CARETAKER</td>
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<td>22/60.6B - VIOLATION OF FINAL PROTECTIVE ORDER</td>
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<td>37A/6-101.A.8 - Public Intoxication</td>
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<td>47 O.S. § 10-103 - LEAVING THE SCENE OF A PROPERTY</td>
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<td>47 O.S. § 11-1102 - IMPROPER BACKING</td>
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<tr>
<td>47 O.S. § 11-1111 - THROWING OR DROPPING AN OBJECT ON</td>
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<td>47 O.S. § 11-202.3.A - DISOBEY A RED SIGNAL LIGHT</td>
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<tr>
<td>47 O.S. § 11-301.A - FAILURE TO KEEP RIGHT ON A ROAD</td>
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<tr>
<td>47 O.S. § 11-309.1 - FAIL TO DRIVE WITHIN A SINGLE</td>
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</tr>
<tr>
<td>47 O.S. § 11-403.B - FAIL TO STOP OR YIELD (AT) (FROM)</td>
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<tr>
<td>47 O.S. § 11-601.1 - IMPROPER RIGHT TURN</td>
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<tr>
<td>47 O.S. § 11-801.A - OPERATE A VEHICLE AT A SPEED NOT</td>
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<tr>
<td>47 O.S. § 11-801.B - SPEEDING IN EXCESS OF THE POSTED</td>
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## Total Incidents By Offense Code

**Agency:** CHIC  
**07/01/2019 / 09/30/2019**

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<thead>
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<th>Offense</th>
<th>Total Incidents</th>
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<tr>
<td>47 O.S. § 11-901 - RECKLESS DRIVING</td>
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<tr>
<td>47 O.S. § 11-902.A.1 - DUI OR APC W/ A BAC OF 0.08 OR</td>
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<tr>
<td>47 O.S. § 11-902.A.2 - DUI OR APC OF ALCOHOL</td>
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<tr>
<td>47 O.S. § 11-902.A.3 - DUI OR APC OF ANY AMOUNT OF</td>
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</tr>
<tr>
<td>47 O.S. § 11-902.A.4 - DUI OR APC OF ANY INTOXICATING</td>
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<tr>
<td>47 O.S. § 11-902.A.5 - DUI OR APC OF ALCOHOL AND ANY</td>
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<tr>
<td>47 O.S. § 1151.A.5 - FAILURE TO PAY ALL TAXES DUE TO</td>
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<tr>
<td>47 O.S. § 1151.A.9 - OPERATE A VEHICLE WITH WITHOUT A</td>
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<tr>
<td>47 O.S. § 12-101.A.1.A - KNOWING OPERATE AN UNSAFE</td>
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<tr>
<td>47 O.S. § 12-101.A.1.B - OPERATE A VEHICLE WITHOUT</td>
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<tr>
<td>47 O.S. § 12-201.B.1 - FAIL TO DISPLAY LIGHTED LAMPS</td>
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<tr>
<td>47 O.S. § 12-203 - FAIL TO PROPERLY EQUIP A VEHICLE</td>
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<tr>
<td>47 O.S. § 12-204.1 - FAIL TO PROPERLY EQUIP A VEHICLE</td>
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<tr>
<td>47 O.S. § 12-206 - FAIL TO PROPERLY EQUIP A VEHICLE</td>
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<tr>
<td>47 O.S. § 12-217.D.1 - IMPROPER USE OF FOG LAMPS</td>
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<tr>
<td>47 O.S. § 12-417 - FAIL TO WEAR A PROPERLY ADJUSTED</td>
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<tr>
<td>47 O.S. § 4-102 - UNAUTHORIZED USE OF VEHICLE OR</td>
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<tr>
<td>47 O.S. § 6-112 - FAIL HAVE LICENSE IN IMMEDIATE</td>
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<tr>
<td>47 O.S. § 6-303.A - DRIVING WITHOUT A LICENSE</td>
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<tr>
<td>47 O.S. § 6-303.B - DRIVING WITH A SUSPENDED,</td>
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<tr>
<td>47 O.S. § 7-606.A.1 - FAILURE TO COMPLY WITH THE</td>
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<td>47 O.S. § 761 - DRIVING WHILE IMPAIRED</td>
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<tr>
<td>47 O.S. § 901 - UNLAWFULLY ABANDON A VEHICLE</td>
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<tr>
<td>47/6-110.1 - VIOLATION OF DL ENDORSEMENTS</td>
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<tr>
<td>57 O.S.§ 590.A - UNLAWFUL FOR SEX OFFENDER RESIDE</td>
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<tr>
<td>57 O.S.§ 590.B - UNLAWFUL FOR SEX OFFENDER RESIDE</td>
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<tr>
<td>Offense</td>
<td>Total Incidents</td>
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<tr>
<td>------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>63/2-403 - LARCENY/BURGLARY/THEFT OF CDS</td>
<td>2</td>
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<tr>
<td>63/2-405.B1 - DRUG PARAPHERNALIA-POSSESS</td>
<td>11</td>
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<tr>
<td>ANIMALBITE - ANIMAL BITE</td>
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<tr>
<td>CO-16-40 - MUNICIPAL COURT-WARRANT OF ARREST</td>
<td>3</td>
</tr>
<tr>
<td>CO-36-126 - SHOPLIFTING AND LARCENY OF MERCHANDISE</td>
<td>4</td>
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<tr>
<td>CO-36-216 - MINORS, CURFEW VIOLATIONS</td>
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<td>CO-36-33 - NARCOTICS, MARIJUANA USE/SALE</td>
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<tr>
<td>CO-36-59 - WEAPON, TRANSPORTING</td>
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<tr>
<td>CO-36-65 - LOUD NOISE/MUSIC</td>
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<tr>
<td>CO-36-93 - ASSAULT &amp; BATTERY</td>
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<tr>
<td>CO-50-156(a) - PARKING MORE THAN 24 HOURS</td>
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<tr>
<td>CO-6-5 - TRANSPORTING ALCOHOLIC BEVERAGES IN VEHICLE</td>
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<tr>
<td>CO-8-149 - ANIMAL, ALL DOGS SHALL BE KEPT UNDER</td>
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<tr>
<td>CO-8-211 - ANIMAL, Vicious</td>
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<td>DAMCITYEQUIP - DAMAGE TO CITY EQUIPMENT</td>
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<td>DHS REFERRAL - DHS REFERRAL</td>
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<tr>
<td>ED TRANSPORT - ED TRANSPORT</td>
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<tr>
<td>FOUND PROPERTY RPT - FOUND PROPERTY REPORT</td>
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<td>LOST PROPERTY RPT - LOST PROPERTY REPORT</td>
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<tr>
<td>O.S. 21/1220.A - TOC OF INTOXICATING BEVERAGES OR LOW</td>
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<td>O.S. 21/260 - RESISTING AN OFFICER</td>
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<td>O.S. 37/8 - PUBLIC INTOXICATION</td>
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<tr>
<td>O.S. 43A/5-207 - EMERGENCY DETENTION</td>
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<tr>
<td>O.S. 57/584 - VIOLATION OF THE SEX OFFENDERS</td>
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<tr>
<td>O.S. 57/586 - GIVE FALSE INFORMATION IN REFERENCE TO</td>
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<tr>
<td>O.S. 63/2-402.A.1 - POSSESSION OF CDS W/O A VALID</td>
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## Total Incidents By Offense Code

**Agency:** CHIC  
**07/01/2019 / 09/30/2019**

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<tr>
<th>Offense</th>
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<td>RECEIVE INFO - RECEIVE INFORMATION</td>
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<td>UNATTENDED DEATH - UNATTENDED DEATH</td>
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<td>WARRANT SERVICE - WARRANT SERVICE</td>
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Public Works

Streets
Storm Water Drainage
Water Distribution
Wastewater Collection
Water Production
Wastewater Treatment
CITY OF CHICKASHA-STREET & STORM WATER QUARTERLY REPORT

July 1, 2019 THRU September 30, 2019

<table>
<thead>
<tr>
<th>JOB DESCRIPTION</th>
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<tr>
<td>POT HOLE REPAIR</td>
<td>42</td>
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<tr>
<td>STREET CUT REPAIRS</td>
<td>19</td>
</tr>
<tr>
<td>INLET BOXES CLEANED</td>
<td>11</td>
</tr>
<tr>
<td>STREET SIGNS INSTALLED / REPLACED</td>
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<tr>
<td>CUBIC YARDS OF LIMBS PICKED UP</td>
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<tr>
<td>DEMOLITIONS</td>
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<tr>
<td>NUMBER OF LANE MILES SWEPT</td>
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CITY OF CHICKASHA-LINE MAINTENANCE QUARTERLY REPORT

July 1, 2019 THRU September 30, 2019

Line Maintenance Division currently is responsible for maintaining approximately 181 miles of water lines and approximately 83 miles of sewer lines, throughout the City of Chickasha.

<table>
<thead>
<tr>
<th>JOB DESCRIPTION</th>
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<tbody>
<tr>
<td>WATER MAIN REPAIRS</td>
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<tr>
<td>METER LEAKS</td>
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<tr>
<td>SERVICE LEAKS</td>
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<tr>
<td>VALVE LEAKS</td>
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<td>WATER TAP</td>
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<td>FIRE HYDRANT REPAIRS</td>
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<tr>
<td>PRESSURE CHECKS</td>
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<tr>
<td>WATER METER BOX REPAIRS</td>
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<tr>
<td>SEWER CALLS</td>
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<td>SEWER LINE PREVENT MAINTENANCE</td>
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<tr>
<td>LINE LOCATES</td>
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</table>
Executive Summary

USW Management discovered that the Water Superintendent had been sending in the wrong data on the Monthly Operational Reports that are sent to the Oklahoma Department of Environmental Quality and was immediately terminated. Darrel White, Lead Wastewater Operator was moved to the WTP as the Interim Water Superintendent until someone new is hired. Mr. White is licensed by ODEQ with four A Licenses including A Water Operator, A Water Lab Operator, A Wastewater Operator, and A Wastewater Lab Operator.

Once this was discovered, USW Staff evaluated the WTP equipment began repairing and replacing the equipment that needed to be changed out. The chemical feed pump for the polymer was replaced along with the tubing to ensure proper dosage of polymer was being sent to the Clarifiers to remove solids from the water. The South Clarifier was taken down to be cleaned and the North Clarifier was online to produce water. The Turbidity Meters were all calibrated. The tubing, desiccant, and cuvettes were all replaced in the turbidimeters. Media Filter #3 had a limitorque switch that would not allow the valve to close. The Limitorque switch was purchased immediately and will be installed as soon as it arrives.

USW Staff has been able to bring down the turbidity numbers and did not have any violations in July 2019.

The following pages will provide an overview of the budget, operations, maintenance, and projects that have been completed for July 2019, for the Wastewater Treatment Plant (WWTP) and Water Treatment Plant (WTP) in Chickasha, Oklahoma.

Compliance Topics

The WTP had turbidity issues during the months of March, May, and June 2019, however the turbidity issues were taken care of and the WTP did not have any compliance issues in July 2019. Because of the turbidity violations that occurred in March, May, and June 2019, the City will receive a Notice of Violation and a Public Notice will have to be sent out to all the City’s Customers.

General Maintenance

Operators completed two hundred and fifty (250) Preventative Work Orders during the month of July 2019.

Safety Performance

As of July 31, 2019 the Water and Wastewater Treatment Facilities have gone one thousand and forty-eight (1,048) days without a Lost Time Incident.

Security

The WWTP and the WTP did not have any security issues during the month of July 2019.
**Water Treatment / Production**

A total of ninety-five.two (95.2) MGs of potable water was produced and treated between the Chickasha Water Treatment Facility and Fort Cobb Reservoir in July 2019.

The Water Treatment Plant has three towers that hold one (1) MGs of treated water each and a Standpipe that holds two (2) MGs of treated water for a total of five (5) MGs of treated water storage within the City.

The Anadarko Holding Pond holds approximately thirty (30) days worth of raw water and the Chickasha Holding Pond holds approximately fifteen (15) days worth of raw water now that it has been cleaned out.

**WTP Compliance**

The Chickasha WTP had turbidity issues during the months of March, May, and June 2019. The Monthly Operational Reports were all revised to show the true turbidity numbers, which initiated a Comprehensive Performance Evaluation (CPE) of the Water Treatment Plant Operations. The CPE is scheduled for sometime in August 2019. The Chickasha WTP did not have any compliance issues in July 2019.

**WTP Sampling Results**

Bacteriological testing results - Water Operators did fifteen (15) Bac-T tests in July 2019, and all were within Drinking Water Standards.

**WTP Chemical Usage**

The Chemical Usage at the WTP for the month of July 2019 was $17,549.59.

**WTP Maintenance**

During the month of July 2019, the Maintenance Crew pulled the Gearbox and Motor for the Mixer from the South Settle Basin to have it replaced. It will be delivered within the next four (4) to six (6) weeks. The Turbidity Meters were all calibrated, cleaned, desiccant and cuvettes were replaced. The South Clarifier was taken off line to be cleaned. Currently we are working with one Clarifier during the summer. The polymer chemical feed pump was replaced along with the tubing to ensure proper dosage of polymer to the Clarifier. Two (2) Chemical Feed Pumps were added to send Hydrogen Peroxide to both Clarifiers to help with Taste and Odor and removal of turbidity and iron and manganese.

**WTP Hydrants**

USWUG Operators flushed forty-eight (48) hydrants during the month of July 2019.
Fort Cobb Reservoir

Fort Cobb Reservoir Pool Elevations for July 2019 started with an elevation of 1,342.15ft and ended at 1,342.21ft. The pool elevation increased by 0.06ft during July 2019, and the average elevation was 1342.34ft. The Inflow Volume was 3,620ac-ft, while the Water Supply Withdrawn was approximately 869ac-ft during July 2019.

The City of Chickasha is currently running on the new lower intake valve at an approximate depth of twenty-four (24) feet below the lake level and the lower intake valve is at an approximate depth of thirty-four (34) feet below the lake level for July 2019.

A Diagram of the Flood Control Status for Fort Cobb Reservoir is shown on the next page.
Chickasha Oklahoma
Monthly Operational Report
July 2019

Wastewater Treatment / Production

During the month of July 2019, approximately eighty-two.four (82.4) MGs of Raw Wastewater entered the WWTP and approximately sixty-five.seven (65.7) MGs was treated and left the WWTP. The OSU Extension Office will be reusing effluent in July 2019.

WWTP Sampling Results

The WWTP did not have any compliance issues with sampling during the month of July 2019.

WWTP Chemical Usage

The Chemical Usage at the WTP for the month of July 2019 was $340.00.

WWTP Lift Stations

The Maintenance Crew has been maintaining the lift stations and all twelve lift stations are operational.

WWTP Maintenance

The Maintenance Crew checked all of the lift stations at least three (3) times per week and they are all working with redundancy. The Focus of the Maintenance Crew was dedicated to Preventative Work Orders for the month and ensuring the WTP was back up and fully operational.

WWTP Solids Inventory

As of July 31, 2019, the aeration basin was holding 52,330lbs of solids. The core clarifiers are holding 13,548lbs of solids. The Thickener is holding 72,654lbs of solids. The Total influent loadings were 10,854lbs of solids. The total added together was 149,386lbs of solids in process.

The optimal operating capacity range for solids at this plant is between 138,000 lbs and 165,000lbs.

WWTP Solids Processed

The amount of biosolids sent to the landfill was eighty-one.thirty-one (81.31) Wet Tons for the month of July 2019.

WWTP Industrial Pretreatment

The Industrial Pretreatment Program did not have any compliance issues during the month of July 2019.

WWTP Compliance

The WWTP did not have any compliance issues during the month of July 2019.
Executive Summary

August 2019 was a very busy time for USW Staff. The Chloramine to Chlorine changeover occurred on August 1, 2019, and Staff was out flushing main lines to allow the Chlorine to move into the lines faster. The City received a Notice of Violation on August 29, 2019 for the turbidity violations that occurred in March, May, and June of 2019 and the City will need to respond within thirty (30) days and start mailing out a Public Notice to the Customers of Chickasha.

The Oklahoma Department of Environmental Quality completed a Comprehensive Performance Evaluation of the WTP on August 27 and 29, 2019, to determine the cause of the turbidity issues from March, May, and June 2019 and an Exit Interview will be scheduled with the City and USW.

Both Clarifier Rake Drives at the WTP were not operating and were sent out as an emergency for repair. The Rake Drives were received back in a week and were installed. The South Clarifier is fully operational and the North Clarifier has been brought down for cleaning and to have the fiberglass skirting replaced.

With all that occurred in July and August 2019, USW was able to produce safe drinking water for all the City’s Customers and keep up with the summer water demand without having to ration water. Thank you so much for all of the support given to USW by the City.

The following pages will provide an overview of the budget, operations, maintenance, and projects that have been completed for August 2019, for the Wastewater Treatment Plant (WWTP) and Water Treatment Plant (WTP) in Chickasha, Oklahoma.

Compliance Topics

The WTP and the WWTP did not have any compliance issues during the month of August 2019. However, because of the turbidity violations in March, May and June of 2019, the Oklahoma Department of Environmental Quality (ODEQ) completed a Comprehensive Performance Evaluation (CPE) of the Water Treatment Plant Operations on August 27 and 29, 2019. An Exit Interview will be scheduled in September 2019 to discuss the findings of the CPE.

General Maintenance

Operators completed two hundred and fifty (250) Preventative Work Orders during the month of August 2019.

Safety Performance

As of August 31, 2019 the Water and Wastewater Treatment Facilities have gone one thousand seventy-nine (1,079) days without a Lost Time Incident.

Security

The WWTP and the WTP did not have any security issues during the month of August 2019.
Water Treatment / Production

A total of ninety-one two (91.2) MGs of potable water was produced and treated between the Chickasha Water Treatment Facility and Fort Cobb Reservoir in August 2019.

The Water Treatment Plant has three towers that hold one (1) MGs of treated water each and a Standpipe that holds two (2) MGs of treated water for a total of five (5) MGs of treated water storage within the City.

The Anadarko Holding Pond holds approximately thirty (30) days worth of raw water and the Chickasha Holding Pond holds approximately fifteen (15) days worth of raw water now that it has been cleaned out.

WTP Compliance

The ODEQ completed a Comprehensive Performance Evaluation (CPE) of the Water Treatment Plant Operations on August 27, 2019. The WTP did not have any compliance issues with sampling during the month of August 2019.

WTP Sampling Results

Bacteriological testing results - Water Operators did fifteen (15) Bac-T tests in August 2019, and all were within Drinking Water Standards.

WTP Chemical Usage

The Chemical Usage at the WTP for the month of August 2019 was $25,077.76.

WTP Maintenance

On August 16, 2019, the Maintenance Crew discovered that both of the WTP Clarifiers Rake Gear Drives were not operational. The rakes turn sending the residual dirt from flocculation out of the Clarifiers through the bottom. Both Rake Gear Drives were immediately sent to Industrial Machine for repair as an emergency. Industrial Machine had both Rake Gear Drives back to us within a week and USW Staff installed them on August 25, 2019. The South Clarifier was completely cleaned and brought back online on September 26, 2019. The North Clarifier was then taken offline to be cleaned. As the water was brought down, the fiberglass skirting started to fall. The WTP Operators and Maintenance Crew began cleaning the North Clarifier and scheduled to have the Fiberglass skirting replaced. Once it is completely cleaned and the fiberglass skirting is replaced the North Clarifier will be brought online. Once the North Clarifier is back online, the WTP will be fully operational.

WTP Hydrants

USWUG Operators flushed fifty-six (56) hydrants during the month of August 2019. During the month of August, 2019, USW Staff flushed the Main Lines throughout the Distribution System to change from Chloramines to Chlorine once per week as well.
Fort Cobb Reservoir

Fort Cobb Reservoir Pool Elevations for August 2019 started with an elevation of 1,342.20ft and ended at 1,342.57ft. The pool elevation increased by 0.37ft during August 2019, and the average elevation was 1342.06ft. The Inflow Volume was 3,447ac-ft, while the Water Supply Withdrawn was approximately 944ac-ft during August 2019.

The City of Chickasha is currently running on the new lower intake valve at an approximate depth of twenty-four (24) feet below the lake level and the lower intake valve is at an approximate depth of thirty-four (34) feet below the lake level for August 2019.
Chickasha Oklahoma
Monthly Operational Report
August 2019

Wastewater Treatment / Production

During the month of August 2019, approximately seventy-three (70.3) MGs of Raw Wastewater entered the WWTP and approximately fifty-four (54.0) MGs was treated and left the WWTP. The OSU Extension Office only reused effluent for one week in August 2019.

WWTP Sampling Results

The WWTP did not have any compliance issues with sampling during the month of August 2019.

WWTP Chemical Usage

The Chemical Usage at the WTP for the month of August 2019 was $3,760.51.

WWTP Lift Stations

The Maintenance Crew has been maintaining the lift stations and all twelve lift stations are operational during the month of August 2019.

WWTP Maintenance

The Maintenance Crew checked all of the lift stations at least three (3) times per week and they are all working with redundancy. The Focus of the Maintenance Crew was dedicated to Preventative Work Orders for the month and ensuring the WTP was back up and fully operational.

WWTP Solids Inventory

As of August 31, 2019, the aeration basin was holding 63,694lbs of solids. The core clarifiers are holding 7,479lbs of solids. The Thickener is holding 75,665lbs of solids. The Total influent loadings were 5,579lbs of solids. The total added together was 152,417lbs of solids in process.

The optimal operating capacity range for solids at this plant is between 138,000 lbs and 165,000lbs.

WWTP Solids Processed

The amount of biosolids sent to the landfill was thirty-nine.forty-three (39.43) Wet Tons for the month of August 2019.

WWTP Industrial Pretreatment

The Industrial Pretreatment Program did not have any compliance issues during the month of August 2019.

WWTP Compliance

The WWTP did not have any compliance issues during the month of August 2019.
New 2500 Gallon Polymer Tank at WTP
Chickasha Oklahoma
Monthly Operational Report
September 2019

Executive Summary

On September 1, 2019, USW Staff switched back to Chloramines from Chlorine until August 1, 2020. The City responded to the Notice of Violation for the turbidity violations that occurred in March, May, and June of 2019 and a Public Notice explaining the cause of the turbidity violations was sent out in the Utility Bills in Cycle 1 on October 1, 2019 and in Cycles 2 and 4 on October 15, 2019.

Throughout the month of September, USW Staff worked to ensure all equipment was operational and all laboratory equipment including turbidity meters were operating properly. The North Clarifier has been cleaned and the fiberglass skirting has been replaced. A New 2500 Gallon Polymer Tank was installed at the WTP during the month of September 2019.

A New A Level Water Operator has been hired and will start with USW in October 2019.

The following pages will provide an overview of the budget, operations, maintenance, and projects that have been completed for September 2019, for the Wastewater Treatment Plant (WWTP) and Water Treatment Plant (WTP) in Chickasha, Oklahoma.

Compliance Topics

The WTP and the WWTP did not have any compliance issues during the month of September 2019.

General Maintenance

Operators completed two hundred and sixteen (216) Preventative Work Orders during the month of September 2019.

Safety Performance

As of September 30, 2019 the Water and Wastewater Treatment Facilities have gone one thousand one hundred and nine (1,109) days without a Lost Time Incident.

Security

The WWTP and the WTP did not have any security issues during the month of September 2019.
Water Treatment / Production

A total of sixty-two.nine (62.9) MGs of potable water was produced and treated between the Chickasha Water Treatment Facility and Fort Cobb Reservoir in September 2019.

The Water Treatment Plant has three towers that hold one (1) MGs of treated water each and a Standpipe that holds two (2) MGs of treated water for a total of five (5) MGs of treated water storage within the City.

The Anadarko Holding Pond holds approximately thirty (30) days worth of raw water and the Chickasha Holding Pond holds approximately fifteen (15) days worth of raw water now that it has been cleaned out.

WTP Compliance

The WTP did not have any compliance issues with sampling during the month of September 2019.

WTP Sampling Results

Bacteriological testing results - Water Operators did fifteen (15) Bac-T tests in September 2019, and all were within Drinking Water Standards.

WTP Chemical Usage

The Chemical Usage at the WTP for the month of September 2019 was $20,869.38.

WTP Maintenance

USW Staff installed a new Overhead Door at the WTP in September 2019, which allowed them to also install a 2500 Gallon Polymer Tank, which will allow for less deliveries of polymer, which will cut down some of the chemical costs for the year. USW Staff also changed some of the SCADA wiring to include the amount of Chlorine in the Lower Clearwell and continuous reading of the Free Chlorine as required by ODEQ Rules and Regulations, which has been added to the Monthly Operational Reports.

WTP Hydrants

USWUG Operators flushed fifty (50) hydrants during the month of September 2019. During the month of September, 2019, USW Staff flushed the Main Lines throughout the Distribution System to change from Chlorine back to Chloramines.
Fort Cobb Reservoir

Fort Cobb Reservoir Pool Elevations for September 2019 started with an elevation of 1,342.65ft and ended at 1,342.53ft. The pool elevation decreased by 0.12ft during September 2019, and the average elevation was 1342.65ft. The Inflow Volume was 3,731ac-ft, while the Water Supply Withdrawn was approximately 797ac-ft during September 2019.

The City of Chickasha is currently running on the new lower intake valve at an approximate depth of twenty-four (24) feet below the lake level and the lower intake valve is at an approximate depth of thirty-four (34) feet below the lake level for September 2019.
Wastewater Treatment / Production

During the month of September 2019, approximately sixty-eight.nine (68.9) MGs of Raw Wastewater entered the WWTP and approximately fifty-four.six (54.6) MGs was treated and left the WWTP. The OSU Extension Office only reused effluent for one week in September 2019.

WWTP Sampling Results

The WWTP did not have any compliance issues with sampling during the month of September 2019.

WWTP Chemical Usage

The Chemical Usage at the WTP for the month of September 2019 was $3,760.51.

WWTP Lift Stations

The Maintenance Crew has been maintaining the lift stations and all twelve lift stations are operational during the month of September 2019.

WWTP Maintenance

The Maintenance Crew checked all of the lift stations at least three (3) times per week and they are all working with redundancy. The Focus of the Maintenance Crew was dedicated to Preventative Work Orders for the month. The Maintenance Crew will focus on some repairs at the WWTP during the month of October that are needed.

WWTP Solids Inventory

As of September 30, 2019, the aeration basin was holding 56,436lbs of solids. The core clarifiers are holding 4,760lbs of solids. The Thickener is holding 8,378lbs of solids. The Total influent loadings were 7,891lbs of solids. The total added together was 152,873lbs of solids in process.

The optimal operating capacity range for solids at this plant is between 138,000 lbs and 165,000lbs.

WWTP Solids Processed

The amount of biosolids sent to the landfill was ninety-six.seven (96.7) Wet Tons for the month of September 2019.

WWTP Industrial Pretreatment

The Industrial Pretreatment Program did not have any compliance issues during the month of September 2019. All of the IPP Facilities were inspected during September 2019 and did not have any compliance issues.

WWTP Compliance

The WWTP did not have any compliance issues during the month of September 2019.