

## **CITY OF CHICKASHA**

**OCCUPATIONAL TITLE:** Seasonal Complex Maintenance Worker      **OCCUPATIONAL CODE:** 3133B

**DEPARTMENT/DIVISION:** Parks & Recreation

### **GENERAL DEFINITION:**

Performs a variety of tasks related to the preparation and maintenance, upkeep and repair of city ball fields. Willing to work irregular hours, weekends and holidays. Works under the direction of the Parks & Recreation Director.

### **ESSENTIAL FUNCTIONS AND DUTIES:**

(The items listed below are not intended to be a complete listing of all essential functions and duties of this position.)

1. Ensure ball fields are free from safety hazards; inspect field area for holes and puddles; inspect bleachers for loose bolts, broken seating and loose rails; inspect fence for missing ties and hinges.
2. Prepare ball fields for league play; drag infields to prevent compaction; lay out chalk lines.
3. Perform routine maintenance and repairs of ball field fences, bleacher, and backstops.
4. Inventory and maintain equipment and supplies used for field maintenance and preparation.
5. Monitor area for any irrigation leaks.
6. Ability to establish and maintain effective working relationships with employees, supervisors, and the general public.
7. Performs all related duties as assigned.

### **MINIMUM QUALIFICATIONS:**

1. Knowledge of ball fields maintenance practices and procedures.
2. Knowledge of ball fields preparation techniques.
3. Ability to follow written and oral instructions.
4. Observe safety in the work environment.
5. Ability to use various tools and equipment to complete preparation maintenance and repairs on ball fields.
6. Ability to communicate clearly and concisely, both orally and in writing.
7. Establish and maintain effective working relationships with those contacted in the course of work.
8. Work effectively at remote locations without direct supervision.

### **WORKING CONDITIONS/PHYSICAL REQUIREMENTS:**

1. Work various schedules including morning, afternoons, evenings, weekends, holidays, and split shifts required by the work assignment
2. Work in various weather conditions including heat, cold, rain, wind, and intense sun.
3. Ability to move equipment and supplies weighing up to 60lbs.

4. Exposed to insect bites, flying objects, slippery surfaces.
5. Ability to move equipment and supplies weighing up to 60 lbs.

**SUPERVISION:**

The employee will perform under the general supervision of the Parks & Recreation Director

EEO Class: Service-Maintenance (SM/7999)

FLSA Status: Non-Exempt

Grade: 8

This job description should not be interpreted as all-inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in these specifications. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA).

I understand and agree that my employment is at will only and for no term of definite duration. I also understand and agree that either the City of Chickasha or myself may terminate my employment relationship at any time.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

The City of Chickasha, Oklahoma, is an Equal Opportunity Employer.